

AGENDA SESSION MINUTES

Chattanooga City Council

May 17, 2022

Call to Order

Council Chairman Darrin Ledford called the meeting to order at 3:30 p.m. in the Assembly Room of the John P. Franklin, Sr. City Council Building. A quorum was present that also included Vice Chair Raquetta Dotley and Councilpersons Isiah Hester, Jenny Hill, Ken Smith, Carol Berz, Marvene Noel and Demetrus Coonrod. Others present were Emily O'Donnell, City Attorney, and Kyana Grady, Council Administrative Assistant. Councilman Chip Henderson was not present.

Others in Attendance

Mayor's Office: Joda Thongnopnua (Chief of Staff), Brooke Satterfield (Deputy Chief of Staff), and Ryan Ewalt (Chief Operating Officer); Finance: Brent Goldberg (Chief Finance Officer)

Approval of Minutes

On motion of Councilman Smith and seconded by Vice Chair Dotley, the minutes of the last meeting (May 10, 2022) were approved as published.

Ordinances (Final Reading) – Agenda Item 5A through 5Q

These items had been discussed at previous open meetings. Upon no questions or comments, the issues were closed.

Ordinances (First Reading) – Agenda Item 6A

This item had been discussed at previous open meetings. Upon no questions or comments, the issue was closed.

Resolutions – Agenda Items 7A, 7B, & 7C

These items had been discussed at previous open meetings. Upon no questions or comments, the issues were closed.

Human Resources Presentation

Chairman Ledford opened the floor to Mande Lawrence, Chief Human Resource Officer, who gave a presentation on the Employee Information Guide (EIG) that included the following:

- Revisions
 - Health Benefits
 - Grievance
 - PTO
 - Post Offer Wording
- Additions
 - Social Media
 - Telework

Upon the conclusion of the presentation [see attached], Chairman Ledford asked Ms. Lawrence to

provide the Council with a red-lined copy of the revised EIG. Ms. Lawrence advised that she would have the copies to the Council by the end of the day. Councilman Ken Smith requested the EIG previously approved by Council. Ms. Lawrence agreed to provide it as well.

Chairman Ledford inquired about the time sensitivity of the item. Ms. Lawrence discussed a lack of policy regarding Telework and the health benefits deadline of June 1, 2022.

Adjournment

There being no further business, Chairman Ledford adjourned the meeting at 3:43 p.m.

Attachment:
EIG Presentation