



Chattanooga City Council
Chattanooga, Tennessee
John P. Franklin, Sr. City Council Building

COUNCIL MEETING MINUTES

August 29, 2023
6:00 PM

CALL TO ORDER

Council Chair Raquetta Dotley called the meeting to order. A quorum was present that also included Vice Chair Jenny Hill and Councilpersons Carol Berz, Demetrus Coonrod, Chip Henderson, Isiah Hester, Darrin Ledford, Marvene Noel, and Ken Smith. Other participants present were Phil Noblett, City Attorney, and Nicole Gwyn, Council Clerk. Video of this meeting is available on YouTube [\[here\]](#).

PLEDGE OF ALLEGIANCE

Councilman Henderson led the Assembly in the Pledge of Allegiance. He read Galatians 3:23 of the Bible before giving an invocation.

APPROVAL OF LAST MINUTES

On motion of Councilman Smith and seconded by Councilman Hester, the minutes of the last meeting (August 22, 2023) were approved as published.

ORDINANCES – FINAL READING:

PROCEDURAL NOTE: Chair Dotley instructed the Clerk to group and read the following four ordinances for one Council vote.

023-0098

Tower Construction Company c/o Calvin Ball

Planning Commission Version

District No. 7

ORDINANCE #14020

AN ORDINANCE TO AMEND CHATTANOOGA CITY CODE, PART II, CHAPTER 38, ZONING ORDINANCE, SO AS TO REZONE PROPERTY LOCATED AT 5217 SLAYTON AVENUE AND AN UNADDRESSED PROPERTY IN THE 5200 BLOCK OF SLAYTON AVENUE, FROM R-2 RESIDENTIAL ZONE TO R-T/Z RESIDENTIAL TOWNHOUSE/ZERO LOT LINE ZONE, SUBJECT TO CERTAIN CONDITIONS.

2023-0075
Tower Construction Company c/o Calvin Ball
Planning Commission Version
District No. 8

ORDINANCE #14021

AN ORDINANCE TO AMEND CHATTANOOGA CITY CODE, PART II, CHAPTER 38, ZONING ORDINANCE, SO AS TO REZONE PROPERTIES LOCATED AT 1111 NORTH HAWTHORNE STREET AND AN UNADDRESSED PROPERTY IN THE 1100 BLOCK OF NORTH HAWTHORNE STREET, FROM R-1 RESIDENTIAL ZONE TO R-T/Z RESIDENTIAL TOWNHOUSE/ZERO LOT LINE ZONE, SUBJECT TO CERTAIN CONDITIONS.

ORDINANCE #14022
Alternate Version #3

AN ORDINANCE TO AMEND CHATTANOOGA CITY CODE, PART II, CHAPTER 38, ZONING ORDINANCE, SECTIONS 38-2, 38-36, 38-432, 38-436, AND 38-568, RELATIVE TO SHORT-TERM VACATION RENTAL CERTIFICATES.

MR-2023-0089
LaBella Associates
District No. 4

ORDINANCE #14023

AN ORDINANCE CLOSING AND ABANDONING A SANITARY SEWER AND EASEMENT LOCATED IN THE 2200 BLOCK OF GUNBARREL ROAD, BEGINNING AT 125 FEET SOUTHEAST OF MH# S149I757, THENCE NORTHWEST 125 FEET TO MH# S149I575, THENCE NORTHEAST 50 FEET, TAX MAP NO. 149I-B-001.15, AS DETAILED ON THE ATTACHED MAPS, SUBJECT TO CERTAIN CONDITIONS.

Vice Chair Hill moved to approve all four ordinances. Councilwoman Noel seconded. The motion carried.

ACTION: ORDINANCES 14020 - 14023 APPROVED

ORDINANCES – FIRST READING:

MR-2023-0070
Berry Engineers, LLC c/o Jake Simco
District No. 7

Agenda Item VI(a):

AN ORDINANCE CLOSING AND ABANDONING AN UNOPENED PUBLIC RIGHT-OF-WAY LOCATED IN THE 3400 BLOCK OF OHLS AVENUE, AS DETAILED ON THE ATTACHED MAPS.

Vice Chair Hill moved to defer to September 19, 2023. Councilwoman Berz seconded. There was no objection from Chair Dotley on this District 7 matter. The motion carried.

ACTION: DEFERRED TO SEPTEMBER 19, 2023

MR-2023-071
Berry Engineers, LLC c/o Jake Simco
District No. 7

Agenda Item VI(b):

AN ORDINANCE CLOSING AND ABANDONING AN UNOPENED RIGHT-OF-WAY LOCATED IN THE 400 BLOCK OF WEST 35TH STREET, AS DETAILED ON THE ATTACHED MAPS.

Vice Chair Hill moved to defer to September 19, 2023. Councilwoman Berz seconded. There was no objection from Chair Dotley on this District 7 matter. The motion carried.

ACTION: DEFERRED TO SEPTEMBER 19, 2023

MR-2022-0257
Bean Bowl, LLC c/o Tiffany Farley
District No. 8

On motion of Councilwoman Noel and seconded by Councilwoman Berz,

ORDINANCE #14024

AN ORDINANCE RELOCATING A TWENTY (20') FOOT WIDE RIVERWALK PEDESTRIAN EASEMENT LOCATED IN THE 1200 BLOCK OF JUDD ROAD, AS DETAILED ON THE ATTACHED MAPS, SUBJECT TO CERTAIN CONDITIONS.

The motion carried.

ACTION: PASSED ON FIRST READING

RESOLUTIONS:

On motion of Councilwoman Berz and seconded by Councilwoman Coonrod,

RESOLUTION #31754

A RESOLUTION CONFIRMING THE APPOINTMENT OF ANNE FRICKER TO THE ANIMAL CONTROL BOARD FOR DISTRICT 6, WITH A TERM BEGINNING ON AUGUST 30, 2023, AND ENDING ON AUGUST 29, 2026.

The motion carried.

ACTION: ADOPTED

On motion of Councilwoman Coonrod and seconded by Vice Chair Hill,

RESOLUTION #31755

A RESOLUTION AUTHORIZING THE ADMINISTRATOR FOR THE DEPARTMENT OF ECONOMIC DEVELOPMENT TO ENTER INTO AN AGREEMENT WITH THE CHATTANOOGA HOUSING AUTHORITY (CHA) TO RAPIDLY HOUSE FORMERLY HOMELESS INDIVIDUALS, FOR AN AMOUNT NOT TO EXCEED \$100,000.00.

The motion carried.

ACTION: ADOPTED

Agenda Item VII(c):

A RESOLUTION AUTHORIZING REVISIONS TO THE EMPLOYEE INFORMATION GUIDE (EIG) TO BE EFFECTIVE UPON APPROVAL, REVISIONS INCLUDE: POLICY 1 – PURPOSE AND OBJECTIVE; POLICY 2 – GENERAL POLICIES; POLICY 4 – PERSONNEL-HUMAN RESOURCES RECORDS; POLICY 6 – OUTSIDE EMPLOYMENT; POLICY 8 – SEPARATION OF EMPLOYMENT; AND POLICY 10 – CLASSIFICATION, AND AUTHORIZING FORMATTING AND TABLE OF CONTENTS UPDATES.

(ALTERNATE VERSION) A RESOLUTION AUTHORIZING REVISIONS TO THE EMPLOYEE INFORMATION GUIDE (EIG) TO BE EFFECTIVE UPON APPROVAL, REVISIONS INCLUDE: POLICY 1 – PURPOSE AND OBJECTIVE; POLICY 2 – GENERAL POLICIES; POLICY 4 – PERSONNEL-HUMAN RESOURCES RECORDS; POLICY 6 – OUTSIDE EMPLOYMENT; AND POLICY 8 – SEPARATION OF EMPLOYMENT, AND AUTHORIZING FORMATTING AND TABLE OF CONTENTS UPDATES.

Councilman Ledford moved to defer two weeks to September 12, 2023. Councilman Smith seconded. The motion carried.

ACTION: DEFERRED TO SEPTEMBER 12, 2023

The Council considered the following agenda item VII(d) read by the Clerk:

A resolution authorizing the waiver of park rental fees for Chattanooga Presents in support of Three Sisters Bluegrass Festival held on the Chattanooga Green and Ross's Landing for the dates of October 5, 6, AND 7, 2023, which includes \$4,000.00 in deposits and \$4,500.00 in rental fees, for the total amount of \$8,500.00.

Councilman Smith commented on the Council no longer waiving deposits. Therefore, **Councilman Smith moved** to approve with the intent to amend. Councilman Ledford seconded. **Councilman Smith moved** to amend to remove the \$4,000.00 in deposits from the waiver. Vice Chair Hill seconded. The motion carried.

(Next page – Resolution as amended)

RESOLUTION #31757

A RESOLUTION AUTHORIZING THE WAIVER OF PARK RENTAL FEES FOR CHATTANOOGA PRESENTS IN SUPPORT OF THREE SISTERS BLUEGRASS FESTIVAL HELD ON THE CHATTANOOGA GREEN AND ROSS'S LANDING FOR THE DATES OF OCTOBER 5, 6, AND 7, 2023, WHICH INCLUDES FOUR THOUSAND FIVE HUNDRED DOLLARS (\$4,500.00) IN RENTAL FEES.

Councilman Smith moved to approve as amended, noting the waiver of the \$4,500.00 only. Councilman Ledford seconded. The motion carried.

ACTION: ADOPTED AS AMENDED

PROCEDURAL NOTE: The following two resolutions were grouped and read together for one Council vote.

RESOLUTION #31758

A RESOLUTION AUTHORIZING THE CITY OF CHATTANOOGA TO APPLY FOR, AND IF AWARDED, ACCEPT A GRANT AWARD FROM THE BENWOOD FOUNDATION FOR THE NATIONAL PARK CITY INITIATIVE, IN THE AMOUNT OF \$25,000.00 AND THE MILLER PARK IMPROVEMENTS PROJECT, IN THE AMOUNT OF \$100,000.00, FOR A TOTAL AMOUNT OF \$125,000.00.

RESOLUTION #31759

A RESOLUTION AUTHORIZING THE CITY OF CHATTANOOGA TO ACCEPT AN IN-KIND DONATION IN THE FORM OF PLAYGROUND EQUIPMENT AND INSTALLATION SERVICES FROM PLAYCOR VALUED AT \$349,900.00 FOR INSTALLATION AT THE HARRIS JOHNSON PARK, WITH A CITY OF CHATTANOOGA MATCH FOR AN AMOUNT NOT TO EXCEED \$95,000.00 FOR THE SITE PREPARATION.

Councilman Smith moved to approve both resolutions. Councilman Henderson seconded. The motion carried.

ACTION: RESOLUTIONS 31758 & 31759 ADOPTED

On motion of Councilman Hester and seconded by Councilman Henderson,

RESOLUTION #31756

A RESOLUTION AUTHORIZING THE ADMINISTRATOR FOR THE DEPARTMENT OF PUBLIC WORKS TO ENTER INTO A JOINT FUNDING AGREEMENT WITH THE U.S. GEOLOGICAL SURVEY TO OPERATE SEVEN (7) CONTINUOUS REAL-TIME STREAM GAGES LOCATED ON NORTH CHICKAMAUGA CREEK, SOUTH CHICKAMAUGA CREEK, CHATTANOOGA CREEK, MOUNTAIN CREEK, WOLFTEVER CREEK, LOOKOUT CREEK, AND FRIARS BRANCH FOR EMERGENCY PREPAREDNESS AND FLOOD RESPONSE ACTIVITIES FOR THE PERIOD OF APRIL 1, 2023, THROUGH MARCH 31, 2024, IN THE AMOUNT OF \$94,650.00.

The motion carried.

ACTION: ADOPTED

DEPARTMENTAL REPORTS:

Recommended New Purchases

Brooke Satterfield, Deputy Chief of Staff, recommended the following new purchases for Council consideration:

PA100094 Wastewater Increase of \$1,000,000
 Full Service Contract for Supply & Delivery of Peracetic Acid for a total estimated annual
 spend of \$2,200,000
 Lowest/Best Bidder: BAR Environmental
 51 Century Boulevard Suite 307
 Nashville, TN 37214

REQ138280 Chattanooga Police Department \$105,918.62
 Ammunition
 Lowest/Best Bidder: Precision Delta Corporation
 205 W Floyce Street
 PO Box 128
 Ruleville, MS 38771

PA100344 Fleet Management Division, Public Works Increase of \$200,000 for a
 total estimated annual
 spend of \$375,000
 Peterbilt OEM Truck Parts & Service
 Lowest/Best Bidder: The Peterbilt Store - Lookout Mountain
 P.O. Box 1170
 Ringgold, GA 30736

PA100266 Fleet Management Division, Public Works Increase of \$50,000.00 for
 a total contract amount for
 Year 2 of \$150,000.00
 Petersen Knuckleboom Loader OEM Parts & Service
 Lowest/Best Bidder: CMI Equipment Sales, Inc
 P.O. Box 78098
 Nashville, TN 37207

Councilwoman Berz moved to approve. Vice Chair Hill seconded. The motion carried.

ACTION: ALL PURCHASES APPROVED

RFP Format Recommendation

Ms. Satterfield recommended the following for approval as a Competitive Sealed Proposal instead of a Competitive Sealed Bid in compliance with City Code 2-554:

DEPARTMENT	SUMMARY	DOCUMENTATION LINK
Economic Development	This request for proposal will be issued to support the recruitment and retention of unemployed, underemployed and historically underserved persons into registered apprenticeship programs in the building trades that will lead to equitable access to living wage employment.	RFP Format Determination

Councilwoman Berz moved to approve issuing the RFP. Councilman Henderson seconded. The motion carried.

ACTION: APPROVED TO ISSUE THE RFP

Emergency Purchase

Ms. Satterfield reported the following emergency purchase:

DATE	DEPARTMENT	DESCRIPTION	COST	SUPPLIER	EXPLANATION	DOCUMENT
7/27/23	Wastewater	Liquid Oxygen	\$80,386.30	Linde	This emergency purchase for liquid oxygen was originally approved for \$80,000. The final billing came in at \$80,386.30.	Documentation

[No Council action was required for this report.]

Sole Source

Ms. Satterfield also reported the following sole source purchase:

DATE	DEPARTMENT	DESCRIPTION	COST	SUPPLIER	EXPLANATION	DOCUMENTS
8/17/23	Wastewater	Compactor parts	\$26,952.00	Vulcan Industries Inc Po Box 390 Missouri Valley, IA 51555	Purchase of compactor parts. Vulcan Industries is the manufacturer and sole distributor.	PUR129500

[No Council action was required for this report.]

SPECIAL ACKNOWLEDGEMENTS

New Library Director

Councilman Ledford acknowledged the presence of William O’Hearn, the new Executive Director of the Chattanooga Public Library. Chair Dotley opened the floor to Mr. O’Hearn to introduce himself to the Assembly.

Congratulations

Chair Dotley congratulated Councilwoman Coonrod on her recent nuptials.

COMMITTEE REPORTS:

Affordable Housing Committee

Vice Chair Hill reported:

- The committee met today in open meeting to receive the initial presentation on the Housing Action Plan that the city has been developing over the last six months.
- The committee will meet again on September 12 to hear the results of the market analysis, which will help to determine the best way to deploy the financial resources of the city and make the most progress toward the goals within the action plan.
- After the September 12th meeting, the committee will take part in a work session; the date will be determined soon.

Budget and Finance Committee

Councilwoman Berz (No report)

Economic Development Committee

Councilwoman Coonrod (No report)

Education and Innovation Committee

Councilwoman Noel (No report)

Equity and Community Development Committee

Councilwoman Coonrod (No report)

Legislative Committee

Councilman Smith (No report)

Planning and Zoning Committee

Councilman Ledford (No report)

Parks and Public Works

Councilman Hester (Not present)

Public Safety Committee

Councilman Henderson (No report)

RECOGNITION OF PERSONS WISHING TO ADDRESS COUNCIL

(Listen and view on YouTube [here](#))

Attorney Noblett read the rules of procedure for persons wishing to address the Council. After which, Chair Dotley recognized the following persons:

Speaker Name	District	Primary Topics:
• Monty Bell	(N/A)	Recovery of his book/His past court challenges

ADJOURNMENT

On motion of Councilman Ledford, Chair Dotley adjourned the meeting of the Chattanooga City Council until **Tuesday, September 12, 2023**, at 6:00 p.m. *[Editor's Note: The September 5th Council meeting has been cancelled.]*

COUNCIL CHAIR

CLERK OF COUNCIL