

**City Council Building
Chattanooga, Tennessee
November 6, 2001
6:00 p.m.**

Chairman Hakeem called the meeting to order with Councilmen Benson, Littlefield, Lively, Page, Pierce, Robinson and Taylor present; Councilman Franklin was out of the City on business. City Attorney Randall Nelson, Management Analyst Randy Burns and Council Clerk Carol O'Neal, CMC, were also present.

PLEDGE OF ALLEGIANCE/INVOCATION

Following the Pledge of Allegiance by Chairman Hakeem, City Attorney Nelson gave invocation.

MINUTE APPROVAL

On motion of Councilman Lively, seconded by Councilman Taylor, the minutes of the previous meeting were approved as published and signed in open meeting.

CLOSE AND ABANDON

MR-2001-026: University of Tennessee at Chattanooga

Councilman Littlefield stated this matter was discussed in today's Public Works Committee meeting and approval is recommended.

On motion of Councilman Pierce, seconded by Councilman Lively,
**AN ORDINANCE CLOSING AND ABANDONING A SEWER EASEMENT,
INCLUDING A 12" CLAY PIPE SEWER LINE, LOCATED IN A PARKING LOT
ON THE CAMPUS OF THE UNIVERSITY OF TENNESSEE AT
CHATTANOOGA, SUBJECT TO CERTAIN CONDITIONS**
passed first reading.

AGREEMENT: MCBRAYER CONSTRUCTION COMPANY

On motion of Councilman Littlefield, seconded by Councilwoman Robinson,
A RESOLUTION AUTHORIZING THE ADMINISTRATOR OF THE DEPARTMENT OF PARKS, RECREATION, ARTS AND CULTURE TO EXECUTE AN AGREEMENT WITH MCBRAYER CONSTRUCTION COMPANY, RELATIVE TO THE CONSTRUCTION OF THE BROWN ACRES GOLF COURSE PAVILION, IN THE AMOUNT OF EIGHTY-ONE THOUSAND FIVE HUNDRED FIFTEEN DOLLARS (\$81,515.00)

was adopted.

AGREEMENT: ARTECH DESIGN GROUP

Councilman Pierce expressed unfamiliarity with this Resolution.

Councilman Taylor stated this matter came through the Department of Parks and Recreation and has to do with the demolition of the school building.

Admin. Mitchell stated demolition of the Charles A. Bell building is \$700,000, and the Council has approved turning it over to the Boys' Club to build their new building. He stated with the remainder of the property the plan is to "cap" the land, build tennis courts, a basketball court and a recreational park.

Councilman Pierce asked if this was in the 2008 Recreation Plan?

Admin. Mitchell responded "yes".

On motion of Councilwoman Robinson, seconded by Councilman Taylor,
A RESOLUTION AUTHORIZING THE ADMINISTRATOR OF THE DEPARTMENT OF PARKS, RECREATION, ARTS AND CULTURE TO EXECUTE AN AGREEMENT WITH ARTECH DESIGN GROUP, RELATIVE TO DESIGN WORK AT THE CHARLES A. BELL ELEMENTARY SCHOOL SITE, IN AN AMOUNT NOT TO EXCEED FIFTY-TWO THOUSAND DOLLARS (\$52,000.00)

was adopted.

CONTRACT: TDOT

Councilman Littlefield stated Resolutions 7(c) – (g) were discussed in Public Works Committee and approval is recommended.

On motion of Councilman Littlefield, seconded by Councilman Lively,

A RESOLUTION AUTHORIZING THE ADMINISTRATOR OF THE DEPARTMENT OF PUBLIC WORKS TO ENTER INTO A CONTRACT WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION TO AUTHORIZE THE INSTALLATION OF A TRAFFIC SIGNAL AT THE INTERSECTION OF (S.R. 2) MCCALLIE AVENUE AT NORTH LYERLY STREET, WITH SAID SIGNAL TO BE DESIGNED AND INSTALLED BY PARKRIDGE HOSPITAL

was adopted.

AGREEMENT: TDOT

On motion of Councilman Benson, seconded by Councilman Littlefield,

A RESOLUTION AUTHORIZING THE ADMINISTRATOR OF THE DEPARTMENT OF PUBLIC WORKS TO ENTER INTO AN AGREEMENT WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION, RELATIVE TO THE RELOCATION OF THE CITY'S SEWER LINE IN BONNY OAKS DRIVE AND LEE HIGHWAY AFFECTED BY THE IMPROVEMENTS TO INTERSTATE 75, WITH CITY FUNDING IN AN AMOUNT NOT TO EXCEED FIVE HUNDRED NINETY-ONE THOUSAND SEVENTY AND 80/100 DOLLARS (\$591,070.80)

was adopted.

CHANGE ORDER

On motion of Councilman Benson, seconded by Councilwoman Robinson,

A RESOLUTION AUTHORIZING THE EXECUTION OF CHANGE ORDER NO. 2, RELATIVE TO FREDERICK STREET IMPROVEMENTS, CONTRACT NO. RW-6-00, WITH MAYSE CONSTRUCTION COMPANY, WHICH CHANGE ORDER INCREASES THE CONTRACT AMOUNT BY TEN THOUSAND EIGHTEEN AND 80/100 DOLLARS (\$10,018.80), FOR A REVISED CONTRACT PRICE OF ONE HUNDRED THIRTY-SEVEN THOUSAND NINE HUNDRED EIGHTY AND 38/100 DOLLARS (\$137,980.38), AND AN INCREASE IN CONTRACT TIME OF TWENTY-THREE (23) CALENDAR DAYS

was adopted.

AMENDMENT TO CONTRACT: CONSOLIDATED TECHNOLOGIES, INC.

On motion of Councilwoman Robinson, seconded by Councilman Pierce,
A RESOLUTION AUTHORIZING THE ADMINISTRATOR OF THE DEPARTMENT OF PUBLIC WORKS TO EXECUTE AMENDMENT NO. 2, TO CONTRACT NO. SWM-2-99, RELATIVE TO DRAINAGE AND WATER QUALITY ABATEMENT, WITH CONSOLIDATED TECHNOLOGIES, INC. FOR ADDITIONAL ENGINEERING SERVICES, IN THE AMOUNT OF FOUR THOUSAND FIVE HUNDRED DOLLARS (\$4,500.00), FOR A TOTAL REVISED FEE NOT TO EXCEED ONE HUNDRED EIGHT THOUSAND TWO HUNDRED NINETY DOLLARS (\$108,290.00)

was adopted.

**CONTRACT WORK AUTHORIZATION NO. 7:
ARCADIS GERAGHTY & MILLER**

On motion of Councilman Lively, seconded by Councilwoman Robinson,
A RESOLUTION AUTHORIZING THE EXECUTION OF WORK AUTHORIZATION NO. 7, WITH ARCADIS GERAGHTY & MILLER, CONTRACT NO. RW-1-01, RELATIVE TO FOURTH AND THIRD STREET ROADWAY IMPROVEMENTS, FOR A LUMP SUM FEE OF FOUR THOUSAND DOLLARS (\$4,000.00), AND FOR A TOTAL CONTRACT PRICE NOT TO EXCEED TWO HUNDRED THIRTY-EIGHT THOUSAND DOLLARS (\$238,000.00)

was adopted.

INSTALLATION OF FIRE HYDRANTS AND WATER MAIN

On motion of Councilman Page, seconded by Councilman Pierce,
A RESOLUTION AUTHORIZING THE INSTALLATION OF FIRE HYDRANTS AND WATER MAIN AT LOCATIONS MORE PARTICULARLY DESCRIBED HEREIN, AND AUTHORIZING PAYMENT OF THE TARIFF THEREFOR TO THE HIXSON UTILITY DISTRICT

was adopted.

**INSTALLATION OF FIRE HYDRANTS AND WATER
MAIN**

On motion of Councilman Lively, seconded by Councilman Page,
**A RESOLUTION AUTHORIZING THE INSTALLATION OF FIRE HYDRANTS
 AND WATER MAIN AT LOCATIONS MORE PARTICULARLY DESCRIBED
 HEREIN, AND AUTHORIZING PAYMENT OF THE TARIFF THEREFOR TO THE
 TENNESSEE-AMERICAN WATER COMPANY**
 was adopted.

ZONING STUDY

On motion of Councilman Pierce, seconded by Councilman Benson,
**A RESOLUTION REQUESTING THE CHATTANOOGA-HAMILTON COUNTY
 REGIONAL PLANNING AGENCY TO CONDUCT A ZONING STUDY OF
 AN AREA WITHIN THE BUSHTOWN NEIGHBORHOOD, WEST OF
 ORCHARD KNOB AVENUE AND NORTH OF FIFTH STREET, TO DOWN-
 ZONE CERTAIN PROPERTIES TO R-1 RESIDENTIAL ZONE AND TO
 ACCOMMODATE THE GOALS OF THE BUSHTOWN NEIGHBORHOOD
 PLAN.**
 was adopted.

OVERTIME

Overtime for the week ending November 2, 2001 totaled \$76,336.76.

PURCHASE

On motion of Councilman Taylor, seconded by Councilman Lively, the following purchase was approved for use by the Chattanooga Human Services Department:

B & B JANITORIAL SERVICE (Best bid)
Requisition R0055820/P0016643

Maintenance and Janitorial Services per

\$118,999.92

PERSONNEL

The following personnel matters were reported for the Parks and Recreation Department:

BETTY J. LEVIS – New Hire, Therapeutic Specialist, Fitness Division, Pay Grade 13/Step 9, \$39,752.00 annually, effective October 19, 2001.

MATTIE THRASHER – Retirement, Custodian, Buildings & Structures, effective October 31, 2001.

PEGGY GRALL – New Hire, Aquatics Coordinator, Recreation, Pay Grade 14/Step 2, \$30,542.00 annually, effective November 2, 2001.

Councilman Littlefield inquired as to whether the new hires for the Parks and Recreation Department were outside the City's employ or whether they were transferring from within?

Admin. Mitchell stated the positions are new hires from outside the City.

Councilman Littlefield inquired about the persons who will be losing their positions stating that they were told they would be considered for new positions as they become open.

Admin. Mitchell stated that it is his understanding that those people are getting opportunities for every opening; that they are finding the most qualified people for the job. He stated the two positions reported for his Department are for an Aquatics Coordinator and Therapeutic Specialists, which require certification within their field. He stated no person within the City met those qualifications on the list.

Councilman Littlefield stated he has been watching every department and is concerned that people promised positions are not passed over.

Adm. Mitchell stated his department is working hard to see that that does not happen; that he is confident it will happen, at least, for the Parks and Recreation Department.

PURCHASE

On motion of Councilwoman Robinson, seconded by Councilman Taylor, the following purchases were approved for use by the Parks and Recreation Department:

LESCO, PRO SOURCE, AUSTIN FEED & SEED, PENNINGTON SEED, REGAL CHEMICAL
Requisition R0056673

Requirements Contract for Chemicals, Fertilizers & Seed; Addition of two vendors since initial Council approval on October 9, 2001.

(Price information available and field with minute material of this date)

TENNANT SALES & SERVICE CO. (Lower and better bid)
Requisition R0054605

Rider Sweeper Scrubber

\$29,980.57

TURF CARE PRODUCTS, INC. (Lower and better bid)
Requisition R0056686

Batwing Lawn Mower

\$49,980.00

PURCHASES

On motion of Councilman Lively, seconded by Councilman Taylor, the following purchases were approved for use by the Public Works Department:

SITON CONSTRUCTION, WES BLAKEMORE TRUCKING (Low bidders)
Requisition R0053178/P0016766

Tandem Dump Truck Rental [second low bidder (Wes Blakemore Trucking) is secondary back-up]

\$39.90 per hr.

\$40.00 per hr.

PURCHASES (Continued)**FLAIR PRECAST PRODUCTS, INC. (Single Source)**
Requisition R0053217

Base Blocks

\$11,184.90

CHATTANOOGA OFFICE SUPPLY
No. 44037

Furniture for Engineering, DRC (Reception unit with lighting, rolled plan storage unit, GIS system furniture)

\$78,321.50

IVAN ALLEN
No. 44042

Furniture for Engineering, DRC (Chairs, bulletin boards, media chart)

\$2,200.38

PERSONNEL

The following personnel matters were reported for the Chattanooga Fire Department:

CHARLES CHAVIS, KENNETH HARDEN, SAM ELLISON, WADIE SUTTLES – Promotion, Senior Firefighter, Pay Grade F2/Step 3, \$29,272.00 annually, effective November 2, 2001.**DEANGELO NEWSON** – Promotion, Senior Firefighter, Pay Grade F2/Step 6, \$33,194.00 annually, effective November 2, 2001.**DAVID KAY, ANTHONY MILLS** -- Promotion, Senior Firefighter, Pay Grade F2B/Step 2, \$39,731.00 annually, effective November 2, 2001.

PURCHASE

On motion of Councilman Pierce, seconded by Councilman Taylor, the following purchase was approved for use by the Chattanooga Fire Department:

INDUSTRIAL RUBBER & SAFETY PRODUCTS

Requisition R0053677/B0000626

Fire Hose

\$12,420.00

HOTEL PERMITS

On motion of Councilman Pierce, seconded by Councilwoman Robinson, the following hotel permits were approved:

HOLIDAY INN EXPRESS, 3700 Modern Industries Parkway, Chattanooga, TN

DAYS INN – TIFTONIA, 3801 Cummings Highway, Chattanooga, TN

HILTON GARDEN INN – 311 Chestnut Street, Chattanooga, TN

PERSONNEL

The following personnel matters were reported for the Chattanooga Police Department:

GREG SHORT – Retirement, Police Sergeant, effective November 5, 2001.

JOHNNY MARTIN – Termination, Police Officer, effective October 29, 2001.

DOROTHY HENDLEY, HOLLY JORDON, ANTONIA D. SATTERFIELD – Hire, School Patrol Officer, \$25.01 daily, effective October 19, 2001.

EVANDER LLOYD – Suspension (28 days without pay), Police Officer, effective October 31, 2001.

GIFTS APPROVAL

Chief Dotson requested approval from the Council to accept free tickets from Rock City for police officers and their families to attend the "Festival of Lights" display November 16-21 of this year.

On motion of Councilman Lively, seconded by Councilman Littlefield, approval was duly given.

NOTE OF THANKS

Chief Dotson expressed thanks to the Council and Mayor for approving the contract allowing him to manage the police department again. He stated he would do his best to continue to make the department one of the best in the nation.

Chairman Hakeem expressed that the Council feels the same way; that the Chief is doing the job and it needed to be shown in some way appropriate by way of a contract and to move forward. He stated it is good to know that both feel the same for each other.

Councilman Benson stated that the Council should be thanking the Chief for providing his professionalism again and encouraged the Chief to continue the good job he has been doing.

REFUNDS

On motion of Councilman Taylor, seconded by Councilman Lively, the Administrator of Finance was authorized to issue the following refunds:

HUTTON CONSTRUCTION CO. -- Account No. 521104, Amended Return, \$5,595.33

CHATTEM, INC. -- Refund due to reduction in personalty assessment included in the "in lieu of tax" agreement for 2000, \$2,318.68.

PERSONNEL

The following personnel matters were reported for the Department of Finance and Administration:

LINDA D. ERWIN – Promotion, Accounting Technician, Disbursing, Pay Grade 8/Step 1, \$22,153.00 annually, effective November 2, 2001.

PERSONNEL

The following personnel matters were reported for the Department of Finance and Administration, Information Systems Division:

THEORA GUEST – Transfer, Information Services Assistant, Pay Grade 9/Step 9, \$33,118.00 annually, effective November 16, 2001.

PURCHASE

On motion of Councilman Lively, seconded by Councilman Littlefield, the following purchase was approved for use by the Department of Finance and Administration, Fleet Maintenance Division:

THE HEIL COMPANY (Single Source) **Requisition R0057377/PP0016868**

Requirements Contract for Parts and Equipment per TCA 6-56-304.2

(Price information available and filed with minute material of this date)

HEARING: OFFICER MICHAEL FAVORS

The hearing for Officer Favors was rescheduled for **Monday, November 26, 2001 beginning at 3 p.m.** with Councilmen Lively (Chair), Robinson and Benson assigned as the panel hearing the request.

BETTER HOUSING APPEAL

City Attorney Nelson reported that a request to appeal the decision for demolition from the Better Housing Commission on property located at 3601 Alton Park Boulevard has been received from Royce E. Walker, owner of the property.

Councilman Pierce inquired as to whether the property is commercial or residential? City Attorney Nelson responded that it is residential property.

The hearing for Mr. Walker was scheduled for Tuesday, November 27, 2001, immediately following the Council meeting.

COMMITTEES

Councilman Page scheduled a meeting of the **Economic Development Committee for Tuesday, November 13 immediately following the meeting of the Parks and Recreation Committee.**

Councilwoman Robinson reminded Council members of the meeting of the **Parks and Recreation Committee scheduled for Tuesday, November 13 at 4 p.m.**

Councilman Taylor reminded Council members of the **Budget and Finance Committee meeting scheduled for Tuesday, November 20 immediately following the Public Works Committee** for a complete understanding of where the State is as it relates to their budget.

58 HIGHWAY PLAN

Councilman Page stated that the 58 Highway land use plan is in draft form and will be presented on Thursday evening, November 8, at 6:30 p.m. at the St. John United Methodist Church. He invited all interested persons to attend.

ERMA CHOICE

Erma Choice, a resident of Alton Park, complained to the Council regarding the police in her area. She stated that she is a mother of sixteen children and is a person who is against drugs; that drugs has destroyed one of her children. She stated those in her area have begged for police protection, however, the police crew that drove into her area today in a big truck were kicking and stomping boys like dogs! She stated there was nothing she could do; that one of them jumped on her son's back and kicked him in the back with his shoe. She stated that she hates to see anyone being taken advantage of; that this is not police work, but brutality and something should be done about it. She stated no one should knock down doors and stomp on boys the way these policemen did. She stated a gun was placed to one of the boy's head; that the boy laid on the ground and was kicked and it was terrible to watch. She stated that she has lost one son to drugs and does not want to lose two. She concluded her comments by asking the Council for help.

ELIZABETH DIXON

Elizabeth Dixon, a resident of Spencer McCallie Homes in Alton Park, stated that people always knock on her door because they are afraid of the police. She stated that she attended the Citizens Police Academy, graduated and was glad Chief Dotson made her go; that she learned many things about the police department. She stated whoever is training the policemen now did not train that way when she was in the Academy and something needs to be done. She stated policemen should not go in people's houses cursing, especially when children are present, beating and stomping people; that one boy was beaten while he was handcuffed. She stated that the residents in her area need help, as they are afraid something bad will happen. She stated Alton Park needs help with the police department; that no one hates drugs worse than she. She stated that there are but a few persons in McCallie homes and what she saw today in the 3500 block of Kirkland should not have happened. She stated that she does not know what Internal Affairs is supposed to do because no one can talk to them, reiterating that they need help in Alton Park.

Chairman Hakeem stated that the Chief is present and the concerns can be addressed to him. Mrs. Dixon expressed her thanks.

GEORGE PATTEN

George Patten stated that he was encouraged by others to present his concern to the Council in reference the City's "Scenic City" designation. He stated that it is his thought that real estate directional signs are getting out-of-hand; that they are on every corner of every street. He stated that he looked in the City's Ordinances on the Internet and could not find the Sign Ordinance pertaining to directional real estate signs, although a broker suggested that the City does have an Ordinance against this. He stated the thing that "broke the camel's back" was that he saw a "lots for sale" sign at the entrance of the subdivision in which he lives; that he pays a voluntary amount of money to maintain the front of the subdivision and now has to look at that sign until the lots are sold! He asked if there is an Ordinance against this, and if so it should be enforced?

Councilman Littlefield stated there is a restriction on directional signs that was adopted several years ago when he was a member of the former City Commission. He stated that his wife was a real estate agent at the time and that he is now one and is familiar with the problem Mr. Patten references. He stated the Ordinance was adopted more than nine years ago and it has either been amended or not being enforced. He stated that he would speak with administration and see what can be done and welcomed him to go to the Board of Realtors to get their support for more enforcement of the regulation.

GEORGE PATTEN (Continued)

Councilman Benson expressed agreement and stated the request should be expanded to looking into political yard signs. He stated several persons ran in the March election and it was atrocious what was done to the environment with political signs everywhere. He stated it is not just real estate signs, but political yard signs, as well; that there might be a limit to the number of signs that could be used. He stated the same is true with yard sale signs; that they, too, deface the community.

Councilman Littlefield stated all the signs referenced are restricted; that it is a matter of a more aggressive restriction. He stated political signs have limitations on where they can be placed.

Councilman Benson stated that several picked their signs up on time; that it is a shame defacing the environment for two-or-three months in a row.

Councilwoman Robinson thanked Mr. Patten for coming to the Council; that he pointed out the proliferation of signs in the North Chattanooga area. She stated it is true that many are not on private property and are out on the corners in the public rights-of-way and is very much blights the area. She stated that it is her hope the matter can be directed to the appropriate committee to find out what can be done and get some response for him.

Councilman Littlefield stated that he would be glad to take the matter to the Legal and Legislative Committee. He stated that he recalls that Public Works used to pick them up when they were illegally placed and take them to the "yards" and save them and the realtors could come and get them if they wished; that they were not thrown away. He stated that he would see how the Ordinance presently reads.

Rayburn A. Traugher

Mr. Traugher stated that he was present to clarify the inquiry made by Judge Williams during last week's Council meeting. He stated that he would like to explain the circumstances of issues and true facts regarding the process. He stated that he made a presentation to the Council some time ago in applying for a renewable tax credit community under a new program that was initiated by the Department of Housing and Urban Development (HUD). He stated when the presentation was made, he outlined the eligible area, but stated that the eligible area could become smaller based on conditions within the district. He stated in fact, that was the same statement that was made at the public hearing and some in the news media actually printed that statement accurately.

RAYBURN A. TRAUGHBER (Continued)

Mr. Traughber stated that the key they are working on is an arrangement wherein they actually have to put their worst numbers forward based on the 1990 Census, which was HUD's decision. He stated there was a lot of debate nationwide; that there were 40 of the designations nationwide with 20 going toward the urban area and 20 toward the rural area, all beginning with the worst, down. He stated they had to prove through a documented course of action that they would only be evaluated if they tied with other cities. He stated about three-or-four weeks ago the consultants looked at the proposed situation, including the Census for the Westside Corporation; that when they pulled the tract out the numbers got worse. He stated it is thought that it might be difficult for the numbers to get worse, but he asked the Council to keep in mind that the 1990 Census tracts were used based on what Chattanooga was like eleven years ago.

Mr. Traughber continued by stating that the factors affecting Westside is that the College Hill Courts are in that Census tract, and you automatically have to factor in unemployment and the poverty rate. He stated that he would like for the record to reflect that the Mayor had reservations about the recommendation and had strong reservation about asking the Westside out because of the potential effect. He stated that he attempted to talk with Ms. Sloan (Executive Director of the Westside Corporation) over a three-and-a-half week period and they kept missing each other due to their schedules; that he wanted to talk with her directly rather than have a conversation on the telephone. He stated he did have opportunity to speak with her on Monday and the proposal was mailed on Tuesday; that the document was due on Friday. He stated he would be willing to revisit the issue if the Westside Development Corporation is officially willing to go on record and ask to look at it again; that the effect it could have is two major provisions for designation. He stated the Westside has been a major securer of federal grants through a number of agencies; that the program provides for bonus points if it is a renewable community. He stated that at this point it is unclear how the bonus points will be allocated and if all federal agencies will use the bonus point style. He stated that he knows HUD would use bonus points, but the Department of Health and Human Services and the Departments of Justice and Labor have not agreed they will use bonus points under the renewable tax credit community.

RAYBURN A. TRAUGHBER (Continued)

Mr. Traughber concluded by stating that there are creative ways around this issue; that the Westside has to cross over to Carter Street to be a part of the renewable community. He stated in terms of whether the Council had authorization, it was an administrative decision within the scope of administration to make that determination and we did. He expressed apology for his unsuccessful attempts to speak with Ms. Sloan, however, he could not reach her; that they had three appointments scheduled and all three were cancelled and it was simply a matter of timing. He stated they are working to find a way to minimize the effect it could have on their ability to secure federal funds.

Councilman Pierce asked if the grant has been submitted?

Mr. Traughber stated that it is not a grant and no money is involved; that the request has been submitted.

Councilman Pierce inquired as to when the results would be known?

Mr. Traughber responded, "December 31".

Councilman Pierce asked that Mr. Traughber come back to the Council at that time to give an update.

ADJOURNMENT

Chairman Hakeem adjourned the meeting of the Chattanooga Council until Tuesday, November 23, 2001 beginning at 6 p.m.

CHAIRMAN

CLERK OF COUNCIL

**(A LIST OF NAMES OF PERSONS IN ATTENDANCE IS FILED
WITH MINUTE MATERIAL OF THIS DATE)**