

**TUESDAY, SEPTEMBER 30, 2014
CITY COUNCIL REVISED AGENDA
6:00 PM**

- I. Call to Order.
- II. Pledge of Allegiance/Invocation (Councilman Mitchell).
- III. Minute Approval.
- IV. Special Presentation.
- V. Ordinances – Final Reading:

PUBLIC WORKS AND TRANSPORTATION

Transportation

- a. [MR-2014-065 Hopkins Surveying for Fountain Head Properties \(Abandonment\). An ordinance closing and abandoning of an unopened alley at 1400 Fairleigh Street at the rear of the property at 2805 Riverside Drive. \(Recommended for approval by Transportation\) \(District 8\)](#)
- VI. Ordinances – First Reading:

PUBLIC WORKS AND TRANSPORTATION

Public Works

- a. [An ordinance to amend Part II, Chattanooga City Code, Article VI, Chapter 18, Section 18-106, relative to wood recycling and compost facility.](#)
- VII. Resolutions:

MAYOR'S OFFICE

- a. [A resolution to confirm the Mayor's appointment of Dan Mayfield \(District 4\) to the Beer Board for an expired term of July 31, 2017. \(District 4\)](#)

POLICE

- b. [A resolution authorizing the acceptance of the donation of two \(2\) police bicycles from the Riverfront Business and Resident Partnership \(RBRP\). \(District 7\)](#)

PUBLIC WORKS AND TRANSPORTATION

Transportation

- c. [A resolution authorizing WFM Holdings, LLC c/o John P. McClellan to use temporarily a deck to be constructed adjacent to the building within the alleyway located at 538 Cherokee Boulevard, as shown on the photos and drawings attached hereto and made a part hereof by reference, subject to certain conditions. \(District 1\)](#)

- d. [A resolution authorizing the Administrator of the Department of Transportation to award Contract No. T-14-013-201 to Geostabilization International, Elder Mountain Road Slope Repair, for an estimated cost of \\$140,497.00. \(District 1\)](#)
- e. [A resolution authorizing the appointment of Kevin Taylor as a special police officer \(unarmed\) for the Chattanooga Area Regional Transportation Authority \(CARTA\), to do special duty as prescribed herein, subject to certain conditions.](#)

YOUTH AND FAMILY DEVELOPMENT

- f. [A resolution authorizing the Administrator of the Department of Youth and Family Development to apply for and, if granted, accept a grant from the CHAMPS Food Program, in the amount of \\$50,000.00.](#)

VIII. Departmental Reports:

- a) Police.
- b) Fire.
- c) Economic and Community Development.
- d) Youth and Family Development.
- e) Transportation.
- f) Public Works.
- g) Finance.

IX. Other Business.

X. Committee Reports.

XI. Agenda Session for Tuesday, October 7, 2014 @ 2:00 p.m. due to annual National Night Out

XII. Recognition of Persons Wishing to Address the Council on Non-Agenda Matters.

XIII. Adjournment.

TUESDAY, OCTOBER 7, 2014
CITY COUNCIL AGENDA
4:00 PM

1. Call to Order.
2. Pledge of Allegiance/Invocation (Councilman Smith).
3. Minute Approval.
4. **Election of Industrial Development Board Members.**
5. Ordinances – Final Reading:

PUBLIC WORKS AND TRANSPORTATION

Public Works

- a. [An ordinance to amend Part II, Chattanooga City Code, Article VI, Chapter 18, Section 18-106, relative to wood recycling and compost facility.](#)
6. Ordinances – First Reading:

CITY ATTORNEY'S OFFICE

- a. [An ordinance to amend Chattanooga City Code, Part II, Chapter 2, Article XIII, Code of Ethics Ordinance for City of Chattanooga personnel by deleting Section 2-754 in its entirety and substituting a new Section 2-754 in lieu thereof.](#)

POLICE

- b. [An ordinance to amend Chattanooga City Code, Part II, Chapter 25, Article III, Section 25-75\(c\), relative to the Downtown Amplified Music District permit application fee.](#)
7. Resolutions:

CITY ATTORNEY'S OFFICE

- a. [A resolution to confirm the appointments of Dr. Thomas Rumph, Alan Lebovitz, and Jimmy Rodgers to the Industrial Development Board.](#)
- b. [A resolution to confirm the re-appointment of Ray Adkins to the Industrial Development Board.](#)

IT

- c. [A resolution authorizing the Chief Information Technology Officer to renew the blanket contract with CDW-G \(Computer Data Warehouse-Government\), for the provisioning of brocade switches and routers related to maintenance and support services and also with Mike Collins and Associates of Chattanooga \(MCA\) for the provisioning of related support services, for an amount not to exceed \\$1.5 million.](#)

MAYOR'S OFFICE

- d. [A resolution to confirm the Mayor's re-appointments of Karen McMahon, Tom Griscom, Herb Cohn, and Mai Bell Hurley to the Library Board.](#)
- e. [A resolution to confirm the Mayor's appointment of Sherri Anderson to the Library Board.](#)

PUBLIC WORKS AND TRANSPORTATION

Transportation

- f. [A resolution authorizing the Mayor to accept a special tree planting grant from the Alliance for Community Trees, for an amount up to and including \\$10,500.00; other components to include funds for watering trees; and \\$1,500.00 will be used to conduct an i-Tree analysis to predict the future dollar value of the ecosystem services, for a total amount of \\$12,000.00. \(District 7\)](#)

8. Departmental Reports:

- a) Police.
- b) Fire.
- c) Economic and Community Development.
- d) Youth and Family Development.
- e) Transportation.
- f) Public Works.
- g) Finance.

9. Other Business.

10. Committee Reports.

11. Agenda Session for Tuesday, October 14, 2014.

12. Recognition of Persons Wishing to Address the Council on Non-Agenda Matters.

13. Adjournment.

City Council Purchases for 09-30-2014

DEPARTMENT REQUISITION NO.	ITEM DESCRIPTION	BIDS REQUESTED	BIDS RETURNED	LOWEST/BEST BIDDER	COST	FUND NAME	NOTES
R81757 General Services Department	Blanket Contract Renewal for Fire Extinguishers/ Fire Suppression Systems and Service	8	4	Chattanooga Fire Protection Inc.	Estimated \$45,000 Annually	General Fund	Blanket Contract renewal for Fire Extinguishers/ Fire Suppression Systems and Service. There were 8 direct bid solicitations and we received 4 responses in the publically advertised bid proceedings. Chattanooga Fire Protection was the lowest responsible bidder that met specifications.
R82552 General Services Department	Blanket Contract for Equipment Parts and Service- Fleet Management			CMI Equipment Sales Inc.	Estimated \$125,000 Annually	Municipal Garage	Blanket Contract renewal for Equipment Parts and Service. This is a sole source purchase. CMI Equipment Sales, Inc. is the only authorized dealer of these parts and services in Tennessee.
R87865 General Services Department	Blanket Contract for Paint and Paint Supplies	7	2	PPG Architectural Finishes Inc.	Estimated \$55,000 Annually	General Fund	Blanket Contract for Paint and Paint Services. There were 7 direct bid solicitations and we received 2 responses in the publically advertised bid proceedings. PPG Architectural Finishes Inc. was the lowest responsible bidder that met specifications.

City Council Purchases for 09-30-2014

R102743 Information Technology Department	Blanket Contract for Computer Technology, Equipment, and Supplies			CDW-G	Estimated \$1,400,000 Annually	General Fund	Blanket Contract for Computer Technology, Equipment and Supplies. Will utilize the National Joint Power Alliance Contract # 111309. TCA 6- 56-304.2 allows for this single source purchase exempted from the usual advertising and bidding requirements.
R56837 Information Technology Department	Blanket Contract Renewal for Oracle Financial Report Tool	5	4	EIS Technologies	Estimated \$30,000 Annually	General Fund	Blanket Contract renewal for Oracle Financial Report Tool. There were 5 direct bid solicitations and we received 4 responses in the publically advertised bid proceedings. EIS Technologies Inc. was the lowest responsible bidder that met specifications.
R102293 Police Department	Purchase of Mobile License Plate Readers			3M Company	\$190,885	Police Capital Projects	A proprietary purchase of 10 Mobile License Plate Readers. TCA 6-56-304.6 allows for this purchase exempted from usual advertising and bidding procedures.

City Council Purchases for 09-30-2014

<p>R47618 Public Works Department</p>	<p>Blanket Contract Renewal for Vapor Phase Odor Neutralizing Services</p>	<p>8</p>	<p>1</p>	<p>BioTriad Environmental LLC</p>	<p>Estimated \$25,000 Annually</p>	<p>Interceptor Sewer Operations</p>	<p>Blanket Contract renewal for Vapor Phase Odor Neutralizing Services. There were 8 direct bid solicitations and we received 1 responses in the publically advertised bid proceedings. BioTriad Environmental LLC. was the lowest responsible bidder that met specifications.</p>
<p>R102560 Purchasing Department</p>	<p>Blanket Contract for Shredding Services</p>			<p>Shred- It USA Inc.</p>	<p>Estimated \$20,000 Annually (\$60,000 over the 3 year term)</p>	<p>General Fund</p>	<p>Blanket Contract for Shredding Services for 3 years. Utilizing State of Tennessee contract # SWC121-43512.</p>



City of Chattanooga

Mayor Andy Berke

September 24, 2014

Mr. Cary Bohannon
Director of General Services
General Services Department
274 East 10th Street
Chattanooga, TN 37402

**Subject: Contract Renewal of Blanket PO No. 523647 – Fire Extinguishers/ Fire
Suppression Systems and Service – City Wide – General Services Department**

Dear Mr. Bohannon:

Council approval is recommended to renew Blanket PO No. 523647 for Fire Extinguishers/Fire Suppression Systems and Service, City Wide, General Services Department. The City of Chattanooga is renewing the first (1st) contract renewal option for twelve (12) months through November 30, 2015, with three (3) renewal options remaining for an estimated annual amount of \$45,000. Council approved Blanket PO No. 523647 on November 12, 2013. A copy of the signed letter from vendor, amount released from Blanket PO No. 523647, and a copy of the contract is enclosed.

I recommend renewing Blanket PO No. 523647 for Fire Extinguishers/Fire Suppression Systems and Service to Chattanooga Fire Protection Inc.

Respectfully yours,

David Carmody
Purchasing Manager

DC/mlm

Attachments

Blanket PO No. 523647 - Fire Extinguishers/Fire Suppression Systems & Service

Contract Dated	Amount Released
December 1, 2013 - September 2, 2014	\$ 33,163.95
December 1, 2014 - November 30, 2015	\$ -
December 1, 2015 - November 30, 2016	\$ -
December 1, 2016 - November 30, 2017	\$ -
December 1, 2017 - November 30, 2018	\$ -
Total:	\$ 33,163.95
Average:	\$ 33,163.95
Council Approved Amount on November 12, 2013:	\$ 35,000.00



City of Chattanooga

Mayor Andy Berke

September 3, 2014

Chattanooga Fire Protection Inc.
Attn: John Felder
1818 Broad Street
Chattanooga, TN 37408

Subject: 523647 – Fire Extinguisher/Fire Suppression Systems and Service

Dear Mr. Felder:

The City of Chattanooga would like to extend the above referenced contract for an additional twelve (12) months at the same contracted price(s).

The new expiration date will be November 30, 2015.

Please render the appropriate signature below and return via fax to 423-643-7244 or by email to mckeel_m@chattanooga.gov if you agree to renewal.

As always, we appreciate the good service you have rendered in the past, and we look forward to working with you in the future.

Signed: John Felder Date: 9/4/14

Sincerely,

Mark L. McKeel, Buyer
City of Chattanooga
Phone: (423) 643-7236 Fax: (423) 643-7244

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 012558 Vendor Alternate ID: 13040 Chatt Fire Protection Inc 1818 Broad Street Chattanooga, TN 37408
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PO Date: 15-NOV-13 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 523647 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Requisition / Bid No.: 81757 / 302932 Ordering Dept.: Public Works Buyer: Mark McKeel Phone No.: 423-757-4759 Items Being Purchased: Fire Extinguishers / Fire Suppression Systems & Service ATTACHMENTS: City of Chattanooga (COC) Terms and Conditions posted on Website http://www.chattanooga.gov/general-services/purchasing/standard-terms-and-conditions If you can't download call buyer for a copy. This Shall Be A Twelve (12) Month Blanket Contract To Supply Fire Extinguishers / Fire Suppression Systems and Service to the City of Chattanooga. The Contract Term May Be Renewed For An Additional Four (4) Twelve (12) Month Terms Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein. Price Escalation Clause: If as a result of a general change in prices or discounts, the Contractor has changed prices to all its customers, the price under this contract may be adjusted accordingly. Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments. Purchase Order issued in accordance with Chattanooga Fire Protection, Inc bid received on October 29, 2013 is hereby made part of this contract. Approved by City Council on November 12, 2013 Contract begin/end dates: 12/01/13 to 11/30/14 Vendor Contact: John Felder Phone No.: 423-265-1772 Fax No.: 423-267-4415 Email: jfelder@chattanoogafire.com					

***** NOTICE *****

TERMS AND CONDITIONS set forth in our Bid or Quotation, see conditions attached or incorporated herein by reference become a part of this order. This Purchase Order valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 012558 Vendor Alternate ID: 13040
	Chatt Fire Protection Inc 1818 Broad Street Chattanooga, TN 37408

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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
2	10 lb. ABC Dry Chemical with Handle Pins – Plastic Locks	0.00	Each	\$ 60.0000	\$ 0.00
3	10 lb. ABC Dry Chemical with Handle Pins – Plastic Locks - Pressure Cartridges	0.00	Each	\$ 325.0000	\$ 0.00
4	10 lb. CO2 Extinguisher	0.00	Each	\$ 195.0000	\$ 0.00
5	10 lb. Clean Agent Extinguisher (ANSUL #429021 – 9 lb. Cleanguard)	0.00	Each	\$ 372.0000	\$ 0.00
6	2.5 Gallon Water Extinguisher with Handle Pins – Plastic Locks - Hose Clamps	0.00	Each	\$ 87.0000	\$ 0.00
7	2.5 lb. ABC Dry Chemical	0.00	Each	\$ 29.5000	\$ 0.00
8	2.5 lb. ABC Dry Chemical with Auto Mounting Bracket	0.00	Each	\$ 29.5000	\$ 0.00
9	20 lb. ABC Dry Chemical with Handle Pin – Plastic Locks	0.00	Each	\$ 107.0000	\$ 0.00
10	20 lb. ABC Dry Chemical with Handle Pin – Plastic Locks - Pressure Cartridges	0.00	Each	\$ 467.0000	\$ 0.00
11	20 lb. CO2 Extinguisher	0.00	Each	\$ 293.0000	\$ 0.00

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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
12	20 lb. Clean Agent Extinguisher (ANSUL #429022 – 13 lb. Cleanguard)	0.00	Each	\$ 613.0000	\$ 0.00
13	30 lb. Purple K Powder with 30 lb. CO2 Cartridge – 30 lb. Red Line Hose Seal Kit - Plastic Locks - White Grease Lubricant - Spare Covers for CO2 Cartridges - Tool Kit for Refilling	0.00	Each	\$ 508.0000	\$ 0.00
14	125 lb. Purple K Powder with 110 lb. CO2 Cartridge – 110 lb. Red Line Hose Seal Kit - Plastic Locks - White Grease Lubricant - Spare Covers for CO2 Cartridges - Tool Kit for Refilling	0.00	Each	\$ 2,700.0000	\$ 0.00
15	300 lb. Purple K Powder with 220 lb. CO2 Cartridge – 150 lb. Red Line Hose Seal Kit - Plastic Locks - White Grease Lubricants - Spare Covers for CO2 Cartridges - Tool Kit for Refilling	0.00	Each	\$ 4,893.0000	\$ 0.00
16	5 lb. ABC Dry Chemical with Auto Mounting Bracket	0.00	Each	\$ 37.5000	\$ 0.00
17	5 lb. ABC Dry Chemical with Handle Pins – Plastic Locks	0.00	Each	\$ 37.5000	\$ 0.00
18	5 lb. ABC Dry Chemical with Handle Pins – Plastic Locks - Pressure Cartridges	0.00	Each	\$ 236.0000	\$ 0.00
19	Air Cylinders (SCBA)	0.00	Each	\$ 15.0000	\$ 0.00
20	Annual Fire Extinguisher Inspection and Maintenance: 10 lb.	0.00	Each	\$ 2.5000	\$ 0.00
21	Annual Fire Extinguisher Inspection and Maintenance: 2.5 lb.	0.00	Each	\$ 2.5000	\$ 0.00

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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
22	Annual Fire Extinguisher Inspection and Maintenance: 20 lb.	0.00	Each	\$ 2.5000	\$ 0.00
23	Annual Fire Extinguisher Inspection and Maintenance: 20 lb.	0.00	Each	\$ 2.5000	\$ 0.00
24	Annual Fire Extinguisher Inspection and Maintenance: 110 lb.	0.00	Each	\$ 12.0000	\$ 0.00
25	Annual Fire Extinguisher Inspection and Maintenance: 150 lb.	0.00	Each	\$ 12.0000	\$ 0.00
26	Annual Fire Extinguisher Inspection and Maintenance: 5 lb.	0.00	Each	\$ 2.5000	\$ 0.00
27	Annual Fire Extinguisher Inspection and Maintenance: 2.5 lb. Gallon Water	0.00	Each	\$ 2.5000	\$ 0.00
28	Annual Fire Extinguisher Inspection and Maintenance: Portables per Location	0.00	Each	\$ 2.5000	\$ 0.00
29	Annual Fire Extinguisher Inspection and Maintenance: Fixed Systems per Cylinder, Price per Additional System Cylinders (over 2) in Kitchen Hood Systems	0.00	Each	\$ 25.0000	\$ 0.00
30	Gauge, Pressure	0.00	Each	\$ 7.0000	\$ 0.00
31	Hydrotest Medical O2 Cylinders	0.00	Each	\$ 15.0000	\$ 0.00

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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
32	Hydrotest 110 lb. Nitrogen Cylinder	0.00	Each	\$ 15.0000	\$ 0.00
33	Hydrotest 150 lb. Purple K Cylinder	0.00	Each	\$ 60.0000	\$ 0.00
34	Hydrostatic (12 Year) for DC Extinguishers ABC	0.00	Each	\$ 10.0000	\$ 0.00
35	Hydrostatic (5 Year) for CO2 Extinguishers	0.00	Each	\$ 15.0000	\$ 0.00
36	Hydrostatic (5 Year) for Cylinders	0.00	Each	\$ 15.0000	\$ 0.00
37	Hydrostatic (5 Year) for Water Extinguishers	0.00	Each	\$ 5.0000	\$ 0.00
38	Hydrostatic (5 Year) for Nitrogen Based Extinguishers	0.00	Each	\$ 15.0000	\$ 0.00
39	Hydrostatic (5 Year) Air Cylinders (SCBA)	0.00	Each	\$ 15.0000	\$ 0.00
40	Hydrostatic for Purple K Extinguishers	0.00	Each	\$ 10.0000	\$ 0.00
41	Maintenance (5 Year) Air Cylinders	0.00	Each	\$ 15.0000	\$ 0.00

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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
42	Maintenance (5 Year) CO2 Fire Extinguishers	0.00	Each	\$ 15.0000	\$ 0.00
43	Maintenance (6 Year Dry Chemical ABC per NFPA #10): 10 lb.	0.00	Each	\$ 3.0000	\$ 0.00
44	Maintenance (6 Year Cry Chemical ABC per NFPA #10): 2.5 lb.	0.00	Each	\$ 3.0000	\$ 0.00
45	Maintenance (6 Year Dry Chemical ABC per NFPA #10): 20 lb.	0.00	Each	\$ 3.0000	\$ 0.00
46	Maintenance (6 Year Dry Chemical ABC per NFPA #10): 5 lb.	0.00	Each	\$ 3.0000	\$ 0.00
47	Maintenance and Inspection of Eye Wash Portable Station - Visual Inspection with Flow Test	0.00	Each	\$ 5.0000	\$ 0.00
48	Portable Eye Wash Station - 16 Gallon	0.00	Each	\$ 395.0000	\$ 0.00
49	Recharge Fire Extinguisher: 10 lb. Dry Chemical	0.00	Each	\$ 30.0000	\$ 0.00
50	Recharge Fire Extinguisher: 2.5 lb. Dry Chemical	0.00	Each	\$ 15.0000	\$ 0.00
51	Recharge Fire Extinguisher: 20 lb. Dry Chemical	0.00	Each	\$ 40.0000	\$ 0.00

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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
52	Recharge Fire Extinguisher: 30 lb. Purple K	0.00	Each	\$ 65.0000	\$ 0.00
53	Recharge Fire Extinguisher: 5 lb. Dry Chemical	0.00	Each	\$ 20.0000	\$ 0.00
54	Recharge Fire Extinguisher: 2.5 lb. Gallon Water	0.00	Each	\$ 9.0000	\$ 0.00
55	Recharge Fire Extinguisher: 110 lb. Purple K	0.00	Each	\$ 290.0000	\$ 0.00
56	Recharge Fire Extinguisher: 150 lb. Purple K	0.00	Each	\$ 395.0000	\$ 0.00
57	Refill Air Cylinders – Price per Pound	0.00	Pound	\$ 10.0000	\$ 0.00
58	Refill CO2 ANSUL Discharge Cartridge	0.00	Each	\$ 26.5400	\$ 0.00
59	Refill CO2 Extinguishers – Price per Pound	0.00	Pound	\$ 1.0000	\$ 0.00
60	Refill Fire Extinguisher: 10 lb. Dry Chemical	0.00	Each	\$ 30.0000	\$ 0.00
61	Refill Fire Extinguisher: 2.5 lb. Dry Chemical	0.00	Each	\$ 15.0000	\$ 0.00

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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
62	Refill Fire Extinguisher: 20 lb. Dry Chemical	0.00	Each	\$ 40.0000	\$ 0.00
63	Refill Fire Extinguisher: 30 lb. Purple K	0.00	Each	\$ 65.0000	\$ 0.00
64	Refill Fire Extinguisher: 5 lb. Dry Chemical	0.00	Each	\$ 20.0000	\$ 0.00
65	Refill Fire Extinguisher: 110 lb. Purple K	0.00	Each	\$ 290.0000	\$ 0.00
66	Refill Fire Extinguisher: 150 lb. Purple K	0.00	Each	\$ 395.0000	\$ 0.00
67	Trip Charge – Any Type Service or Maintenance (per Location)	0.00	Each	\$ 10.0000	\$ 0.00
68	Test Emergency Lights and Exit Signs	0.00	Each	\$ 3.0000	\$ 0.00
69	Valve Head Repair	0.00	Each	\$ 6.0000	\$ 0.00
70	Valve Stem	0.00	Each	\$ 7.0000	\$ 0.00
71	Valve Body O-Rings	0.00	Each	\$ 1.0000	\$ 0.00

***** NOTICE *****

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 012558 Vendor Alternate ID: 13040 Chatt Fire Protection Inc 1818 Broad Street Chattanooga, TN 37408
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PO Date: 15-NOV-13 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 523647 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
72	Emergency Light (LED)	0.00	Each	\$ 39.0000	\$ 0.00
73	Exit Light (LED)	0.00	Each	\$ 39.0000	\$ 0.00
74	Combo Emergency/Exit Light (LED)	0.00	Each	\$ 59.0000	\$ 0.00
75	Standard Bulb	0.00	Each	\$ 3.0000	\$ 0.00
76	Standard Emergency Light Battery (6V4Ah (prb64t) - other batteries will be more expensive)	0.00	Each	\$ 12.0000	\$ 0.00
77	Regulator Valve – 150 lb. (Pressure Regulator Replacement Kit)	0.00	Each	\$ 389.0000	\$ 0.00
78	Low Pressure Hose (Hose Assembly Low Pressure Nitrogen Regulator)	0.00	Each	\$ 44.0000	\$ 0.00
79	Inspection of Guardian III Residential Systems (includes Replacement of Battery)	0.00	Each	\$ 70.0000	\$ 0.00
80	Inspection of Commercial Suppression System – Up to 2 Cylinders per System - Price per System	0.00	Each	\$ 75.0000	\$ 0.00
81	Inspection of Commercial Suppression System – per Fusible Link	0.00	Each	\$ 10.0000	\$ 0.00

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 012558 Vendor Alternate ID: 13040
	Chatt Fire Protection Inc 1818 Broad Street Chattanooga, TN 37408

PO Date: 15-NOV-13 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 523647
INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.	

S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
82	Fire Extinguisher Signage: Arrow Sticker	0.00	Each	\$ 2.5000	\$ 0.00
83	Fire Extinguisher Signage: Plastic 90°	0.00	Each	\$ 6.0000	\$ 0.00
84	Fire Extinguisher Signage: Plastic 3-D Sign	0.00	Each	\$ 8.0000	\$ 0.00
85	Mounting Brackets – 15 lb. ANSUL Container (Wall)	0.00	Each	\$ 3.0000	\$ 0.00
86	Mounting Brackets – 30 lb. ANSUL Dry ABC Chemical Cartridge (Wall)	0.00	Each	\$ 3.0000	\$ 0.00
87	Mounting Brackets – 150 lb. Wheel Units with Nitrogen Bottles	0.00	Each	\$ 0.0000	\$ 0.00
88	Mounting Brackets (not listed)	0.00	Each	\$ 3.0000	\$ 0.00
89	Inspection Tags – Fire Extinguishers (Paper Tags)	0.00	Each	\$ 0.2000	\$ 0.00
90	Inspection Tags – Emergency Eye Wash/Showers	0.00	Each	\$ 3.0000	\$ 0.00
91	Inspection Tags – Breakable Seals/Tamper Seals	0.00	Each	\$ 0.0800	\$ 0.00

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 012558 Vendor Alternate ID: 13040 Chatt Fire Protection Inc 1818 Broad Street Chattanooga, TN 37408
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PO Date: 15-NOV-13 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 523647 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
94	Annual Fire Suppression Inspection and Maintenance: Vented Hood System	0.00	Each	\$ 75.0000	\$ 0.00
95	Service Parts and Repair (not listed) -- 25 % Markup	0.00	Each	\$ 1.0000	\$ 0.00
96	Standard Emergency Light Battery 4V4.5Ah (wka4-4.5f2)	0.00	Each	\$ 18.0000	\$ 0.00
97	Standard Emergency Light Battery 6V7Ah (prb67t)	0.00	Each	\$ 15.0000	\$ 0.00
98	Mounting Bracket - 15 lb. ANSUL Container (Vehicle)	0.00	Each	\$ 87.0000	\$ 0.00
99	Mounting Bracket - 30 lb. ANSUL Dry ABC Chemical Cartridge (Vehicle)	0.00	Each	\$ 68.0000	\$ 0.00
100	Inspection Tags - Fire Extinguishers (Plastic Tags)	0.00	Each	\$ 0.4000	\$ 0.00
101	30 lb. Red Line Hose Seal Kit	0.00	Each	\$ 14.0000	\$ 0.00
102	Guardian III with Electric Shut-Off (Installed)	0.00	Each	\$ 1,395.0000	\$ 0.00
103	Recharge Fire Extinguisher: Water	0.00	Each	\$ 9.0000	\$ 0.00

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 012558 Vendor Alternate ID: 13040 Chatt Fire Protection Inc 1818 Broad Street Chattanooga, TN 37408
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PO Date: 15-NOV-13 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 523647 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
104	Cabinet: Semi-Recess (Metal)	0.00	Each	\$ 62.5000	\$ 0.00
105	Cabinet: Surface Mount (Metal)	0.00	Each	\$ 67.5000	\$ 0.00

TOTAL: \$.00

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City of Chattanooga

Mayor Andy Berke

September 24, 2014

Mr. Cary Bohannon
Director of General Services
General Services Department
274 East 10th Street
Chattanooga, TN 37402

**Subject: Contract Renewal of Blanket PO No. 523974 – Equipment Parts and Service
– Fleet Management – General Services Department**

Dear Mr. Bohannon:

Council approval is recommended to renew Blanket PO No. 523974 for Equipment Parts and Service for Fleet Management, General Services Department. The City of Chattanooga is renewing the first (1st) contract renewal option for twelve (12) months through December 12, 2015, with three (3) renewal options remaining for an estimated annual amount of \$125,000. Council approved Blanket PO No. 523974 on December 3, 2013. A copy of the signed letter from vendor, amount released from Blanket PO No. 523974, and a copy of the contract is enclosed.

I recommend renewing Blanket PO No. 523974 for Equipment Parts and Service to CMI Equipment Sales, Inc.

Respectfully yours,

David Carmody
Purchasing Manager

DC/mlm

Attachments



City of Chattanooga

Mayor Andy Berke

September 15, 2014

CMI Equipment Sales, Inc.
Attn: Darroll Luster
P.O. Box 78098
2405 Dickerson Road
Nashville, TN 37207

Subject: 523974 – Equipment Parts and Service

Dear Mr. Luster:

The City of Chattanooga would like to extend the above referenced contract for an additional twelve (12) months at the same contracted price(s).

The new expiration date will be December 12, 2015.

Please render the appropriate signature below and return via fax to 423-643-7244 or by email to mckeel_m@chattanooga.gov if you agree to renewal.

As always, we appreciate the good service you have rendered in the past, and we look forward to working with you in the future.

Signed: Darroll Luster Date: 9/18/14

Sincerely,

A handwritten signature in cursive script that reads "Mark L. McKeel".

Mark L. McKeel, Buyer
City of Chattanooga
Phone: (423) 643-7236 Fax: (423) 643-7244

Blanket PO No. 523974 - Equipment Parts & Service

Contract Dated	Amount Released
December 13, 2013 - September 11, 2014	\$ 83,425.61
December 13, 2014 - December 12, 2015	\$ -
December 13, 2015 - December 12, 2016	\$ -
December 13, 2016 - December 12, 2017	\$ -
December 13, 2017 - December 12, 2018	\$ -
Total:	\$ 83,425.61
Average:	\$ 83,425.61
Council Approved Amount on December 3, 2013:	\$ 35,000.00
Council Approved Change Order 1 Amount Increase of \$34,000 on August 19, 2014:	\$ 70,000.00
Council Approved Change Order 2 Amount Increase of \$35,000 on September 2, 2014:	\$ 105,000.00

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 414543 Vendor Alternate ID: 131 Construction Municipal Industrial Sales Inc CMI Equipment Sales Inc P O Box 780982405 Dickerson Road Nashville, TN 37207
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PO Date: 09-DEC-13 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 523974 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Requisition / Bid No.: 82552 / 303062 Ordering Dept.: Fleet Management Buyer: Mark McKeel Phone No.: 423-757-4759 Items Being Purchased: Equipment Parts and Service for Listed Manufacturers ATTACHMENTS: City of Chattanooga (COC) Terms and Conditions posted on Website http://www.chattanooga.gov/general-services/purchasing/standard-terms-and-conditions If you can't download call buyer for a copy. This Shall Be A Twelve (12) Month Blanket Contract To Supply Fleet Management with Equipment Parts from Listed Manufacturers and Service. The Contract Term May Be Renewed For An Additional Four (4) Twelve (12) Month Terms Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein. Price Escalation Clause If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly. Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments. Purchase Order issued in accordance with CMI Equipment Sales Inc bid received on November 19, 2013 is hereby made part of this contract. Approved by City Council on December 3, 2013 Contract begin/end dates: 12/13/13 to 12/12/14 Vendor Contact: Darroll Luster Phone No.: 615-227-7800 Fax No.: 615-226-3770 Email: cmiparts@bellsouth.net					

***** NOTICE *****

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 414543 Vendor Alternate ID: 131 Construction Municipal Industrial Sales Inc CMI Equipment Sales Inc P O Box 780982405 Dickerson Road Nashville, TN 37207
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PO Date: 09-DEC-13 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 523974 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
	Change Order# 1				
..... Added an additional \$35,000 to Amount Limit due to Fleet has spent more than the \$35,000 estimated. New Amount Limit is now \$70,000. City Council approved on August 19, 2014					

***** NOTICE *****

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 414543 Vendor Alternate ID: 131 Construction Municipal Industrial Sales Inc CMI Equipment Sales Inc P O Box 780982405 Dickerson Road Nashville, TN 37207
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PO Date: 09-DEC-13 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 523974 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
	Change Order# 1				
..... Added an additional \$35,000 to Amount Limit due to Fleet has spent more than the \$70,000 estimated. New Amount Limit is now \$105,000. City Council approved on September 2, 2014					

***** NOTICE *****

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 414543 Vendor Alternate ID: 131
	Construction Municipal Industrial Sales Inc CMI Equipment Sales Inc P O Box 780982405 Dickerson Road Nashville, TN 37207

PO Date: 09-DEC-13 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 523974 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
9	Alamo Mower Parts Catalog: Net Cost	0.00	Each	\$ 1.0000	\$ 0.00
10	Aquatech Sewer Cleaner Parts Catalog: Net Cost	0.00	Each	\$ 1.0000	\$ 0.00
11	Gradall Excavator Parts Catalog: Net Cost	0.00	Each	\$ 1.0000	\$ 0.00
12	Harper/DewEze Slope Mower Parts Catalog: Net Cost	0.00	Each	\$ 1.0000	\$ 0.00
13	Loadmaster Garbage Truck Parts Catalog: Net Cost	0.00	Each	\$ 1.0000	\$ 0.00
14	PB Loader Asphalt Patch Machine Parts Catalog: Net Cost	0.00	Each	\$ 1.0000	\$ 0.00
15	Petersen Knuckleboom Loader Parts Catalog: Net Cost	0.00	Each	\$ 1.0000	\$ 0.00
16	Schwarze Street Sweeper Parts Catalog: Net Cost	0.00	Each	\$ 1.0000	\$ 0.00
17	Per Hour Labor Rate to Repair Equipment as Required	0.00	Hour	\$ 75.0000	\$ 0.00
18	Per Mile Rate to Repair Equipment as Required	0.00	Mile	\$ 1.5000	\$ 0.00

TOTAL: \$.00

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City of Chattanooga

Mayor Andy Berke

September 19, 2014

Mr. Cary Bohannon
Director of General Services
General Services Department
274 East 10th Street
Chattanooga, TN 37402

Subject: 87865/303180 – Paint and Paint Supplies – City Wide – General Services Department

Dear Mr. Bohannon:

Council approval is recommended to issue a blanket contract for Paint and Paint Supplies, City Wide, General Services Department. The contract will be for twelve (12) months with the option to renew for two (2) additional twelve (12) month terms. The estimated annual expenditure for this contract is \$55,000 annually.

The invitation to bid was sent to seven (7) vendors as well as formally advertised. Bids were received from two (2) vendors shown below. Bids are retained on file in the Purchasing Office for your review upon request.

Vendors

**Sherman Williams Company
PPG Architectural Finishes Inc.**

I recommend awarding the blanket contract for Paint and Paint Supplies to PPG Architectural Finishes Inc., as the best complete bid meeting specifications for the City of Chattanooga.

Respectfully yours,

**David Carmody
Purchasing Manager**

DC/mlm

Attachments

6	Zero VOC Interior Eggshell (5 Gallon Bucket) Brand: Speed Hide Zero	\$ 59.95	1	\$ 59.95						
6	Zero VOC Interior Eggshell (5 Gallon Bucket) Brand: Pro Mar 400 0-VOC				\$ 59.95	1	\$ 59.95			
7	Zero VOC Interior Satin (5 Gallon Bucket) Brand: Speed Hide Zero	\$ 64.95	1	\$ 64.95						
7	Zero VOC Interior Satin (5 Gallon Bucket) Brand: Pro Mar 400 0-VOC				\$ 59.95	1	\$ 59.95			
8	Zero VOC Interior Semi-Gloss (5 Gallon Bucket) Brand: Speed Hide Zero	\$ 69.95	1	\$ 69.95						
8	Zero VOC Interior Semi-Gloss (5 Gallon Bucket) Brand: Pro Mar 400 0-VOC				\$ 68.75	1	\$ 68.75			
9	Exterior Flat, 100% Acrylic (per Gallon) Brand: A/P 100 or Speed Hide	\$ 13.99	1	\$ 13.99						
9	Exterior Flat, 100% Acrylic (per Gallon) Brand: Dura Craft				\$ 13.75	1	\$ 13.75			
10	Exterior Satin, 100% Acrylic (per Gallon) Brand: A/P 100 or Speed Hide	\$ 14.99	1	\$ 14.99						
10	Exterior Satin, 100% Acrylic (per Gallon) Brand: Dura Craft				\$ 14.75	1	\$ 14.75			
11	Exterior Semi-Gloss, 100% Acrylic (per Gallon) Brand: A/P 100 or Speed Hide	\$ 15.99	1	\$ 15.99						
11	Exterior Semi-Gloss, 100% Acrylic (per Gallon) Brand: Dura Craft				\$ 16.75	1	\$ 16.75			
12	Exterior Flat, 100% Acrylic (5 Gallon Bucket) Brand: A/P 100 or Speed Hide	\$ 69.95	1	\$ 69.95						
12	Exterior Flat, 100% Acrylic (5 Gallon Bucket) Brand: Dura Craft				\$ 68.75	1	\$ 68.75			

PPG Porter Paints
2409 S. Broad Street
Chattanooga, TN 37408

Sherwin-Williams
1315 E. 23rd Street
Chattanooga, TN 37404

Lee Paint Center
6620 Lee Highway
Chattanooga, TN 37421

Chattanooga Paint & Decorating
5529 Hixson Pike
Hixson, TN 37343

Ace Hardware
1870 Dayton Blvd
Chattanooga, TN 37405

Home Depot
1944 Northpoint Blvd
Hixson, TN 37343

Lowe's
2180 Gunbarrel Road
Chattanooga, TN 37421



City of Chattanooga

Mayor Andy Berke

September 24, 2014

Mr. Brent Messer
Chief Information Officer
Information Technology Department
100 East 11th Street, 4th Floor
Chattanooga, TN 37402

Subject: Establish Blanket Contract – Computer Technology, Equipment, & Supplies –
Information Technology Department

Dear Mr. Messer:

Council approval is recommended to establish a blanket contract. The proposed contract will provide Computer Technology, Equipment, and Supplies for citywide use. The estimated annual expenditure for this contract will be approximately \$1,400,000.00.

This contract will be from CDW-G, utilizing the National Joint Powers Alliance Contract No. 111309. A copy of the contract is attached for your review.

TCA 6-56-304.2 allows for this single source purchase exempted from the usual advertising and bidding requirements.

Respectfully yours,

David Carmody
Purchasing Manager

DC/sl

Attachments

J.

**Bid Offering
And Acceptance and Award
IFB #111309**

FORM D

TECHNOLOGY SOLUTIONS WITH RELATED EQUIPMENT AND ACCESSORIES,

Bid Offering (To be Completed Only by Bidder)

In compliance with the Invitation For Bid (IFB) for TECHNOLOGY SOLUTIONS WITH RELATED EQUIPMENT AND ACCESSORIES, the undersigned warrants that I/we have examined the IFB and, being familiar with all of the instructions, terms and conditions, general specifications, expectations, technical specifications, service expectations and any special terms, do hereby offer and agree to furnish the defined products and services in compliance with all terms, conditions of the IFB, any applicable amendments of this IFB, and all Bidder's response documentation. Bidder further understands they are the sole offeror herein and that the performance of any sub-contractors employed by the Bidder in fulfillment of this offer is the sole responsibility of the Bidder.

Company Name: CDW Government, Inc. Date: November 4, 2009

Company Address: 230 N. Milwaukee Avenue

City: Vernon Hills State: IL Zip: 60061

Contact Person: Mark Ellis Title: Program Manager

Authorized Signature (ink only): *Mark Ellis*
(Name printed or typed)

Contract Acceptance and Award (To be completed only by NJPA)

Your bid offering is hereby accepted and awarded. As the awarded Bidder, you are now bound to provide the defined goods and services contained in your bid offering according to all terms, conditions, and pricing set forth in the IFB, any amendments to the IFB, and the Bidder's Response. The term of the Contract shall commence on the date of this award and continue for four years AND which is subject to annual renewal at the option of both parties.

National Joint Powers Alliance® (NJPA)

NJPA Authorized signature: *Gary L. Nytes* Gary L. Nytes
(Name printed or typed)

Title: Executive Director NJPA

Awarded this 15th day of December Contract Number # 111309

NJPA Authorized signature: *Jane A. Waldsch* Jane A. Waldsch
(Name printed or typed)

Title: Board Chair Board Clerk

Executed this 21st day of January 2010 Contract Number # 111309

Start saving
with NJPA
Contract
pricing today.

NJPA is a national government/education contracting agency, founded under the authority of **Minnesota Legislative Statute 123A.21**, that serves cities, counties, education and non-profits. Assisting municipal agencies since 1978, NJPA works to bring the benefits of national contract purchasing and volume contract pricing to its 40,000+ member agencies. With NJPA, you'll receive choice contract offerings and all the benefits of a national contract purchasing program.

**NJPA AWARDED
CONTRACT**

For more information, contact your dedicated CDW-G account manager at 800.808.4239 or visit CDWG.com/njpa



CDW-G is proud to support the NJPA Consortium Contract # 111309-CDW

To simplify the purchasing process, CDW-G offers NJPA members special pricing on technology solutions across a breadth of vendors. From NJPA, experience the benefits of a national cooperative purchasing program with a no cost or obligation membership, regardless of your organization's size. From CDW-G, receive unmatched levels of service, advice and support from expert teams.

You will find the following products:

- **Accessories:** security locks, notebook cases
- **Power:** UPS systems, cooling systems, racks, data center power solutions
- **Computers:** desktops, notebooks, workstations, thin clients, tablets, slates
- **Data Storage:** hard drives, tape backup, storage networking, drive arrays
- **Digital Imaging:** document scanners, digital cameras, webcams, camcorders
- **Servers:** x86, Linux/Unix, blade solutions
- **Input Devices:** keyboards, mice, optical devices
- **Advanced Technology Services:** consulting services for design, implementation, cloud, and ongoing management
- **Sound:** speakers, microphones, receivers
- **Networking:** enterprise switching, routing, wireless, security, KVM
- **Printers:** plotters, copiers, multifunction printers
- **Software:** virtualization, backup, security, application suites, operating systems, database, network management
- **Telephony:** IP telephony, VoIP phones
- **System Components:** memory, motherboards, CPUs, fans, computer cases
- **Video:** projectors, large-format displays, LCD monitors, video cards, document cameras
- **Cables:** A/V, networking, parallel, serial
- **Installation Services**

The NJPA contract features technology solutions from leading manufacturers, including:



[Click here to join NJPA today](#)





National Joint Powers Alliance

200 First Street NE • Staples MN, 56479

888-894-1930 • www.njpacoop.org

COMMENT AND REVIEW
To the
INVITATION FOR BID (IFB) #111309
Entitled

TECHNOLOGY SOLUTIONS WITH RELATED EQUIPMENT AND ACCESSORIES

The following advertisement was placed in the Star Tribune on October 8, 2009 and October 15, 2009 and on the NJPA website www.njpacoop.org, Onvia and on noticetobidders.com website:

The National Joint Powers Alliance® (NJPA) issues this Invitation For Bid (IFB) to provide TECHNOLOGY SOLUTIONS WITH RELATED EQUIPMENT AND ACCESSORIES, to NJPA, and current and potential NJPA Members from government, education, and non-profit agencies in all 50 states, and with potential international distribution. Specifications and details of this IFB are available beginning October 8, 2009 and continuing until October 29, 2009. Specification may be obtained by letter of request to Gregg Meierhofer, NJPA, 200 First Street Northeast, Staples, MN 56479, or e-mail at IFB@njpacoop.org. Sealed Bids will be received until November 13, 2009 at 2:00 p.m. at the above address. NJPA reserves the right to reject any and all bids.

IFB's were requested from and distributed to:

Carousel Industries
Dell
Noveda
Prime Vendor, Inc.
Solarbeam Security

CDW-Government
Fleet-Wise Management Group
Presidio Networked Solutions
Ricoh Business Solutions
Southern Computer Warehouse

Bids were opened on November 13, 2009 at the offices of NJPA offices 200 1st Street Northeast in Staples, Minnesota 56479. All bids received were deemed responsive. Bids were received from the following:

Sothern Computer Warehouse
CDW-Government
Carousel Industries

Bids were reviewed by the Bid Review committee consisting of:

Ginger Line, Coordinator of Legal Contract Communications
Keith Hanson, CPA, Assistant to the Manager of Financial Services
Gregg Meierhofer, Manager of Bids and Contracts

The findings of the Bid Review Committee are summarized as follows:



National Joint Powers Alliance

200 First Street NE • Staples MN, 56479

888-894-1930 • www.njpacoop.org

The CDW-G response was as complete and thorough as we would expect based on our experiences with them over the past five years. CDW-G has again brought substantial depth and diversity in their product lines offered, a delivery system including on-line shopping experience, and an ever-growing slate of services to compliment the individual components offered.

SCW and failed to "Flesh out" their claims of sales and service personnel on a national basis and failed to properly identify their claimed reputation within the industry through awards and accomplishments from that industry.

Carousel Industries provided a strong response, however their product line proposed was substantially narrower than that of CDW-G and substantially covered by CDW-G.

Ginger Line, Coordinator of Legal Contract Communications

12-8-09

Date

Keith Hanson, CPA, Assistant to the Manager of Financial Services

12-8-09

Date

Gregg Meyerhofer, Manager of Bids and Contracts

12-8-09

Date



City of Chattanooga

Mayor Andy Berke

September 24, 2014

Mr. Brent Messer
Administrator of Information Technology
Information Technology Department
100 East 11th Street, 4th Floor
Chattanooga, TN 37402

Subject: Contract Renewal of Blanket PO 516074 – Oracle Financial Report Tool –
Information Technology Department

Dear Mr. Messer:

Council approval is recommended to renew Blanket PO 516074 for Oracle Financial Report Tool for the Information Technology Department. The City of Chattanooga is renewing the second (2nd) contract renewal option for twelve (12) months through August 9, 2015. The estimated annual spend for this contract is \$30,000.00.

I recommend renewing Blanket PO 516074 for Oracle Financial Report Tool to EIS Technologies Inc.

Respectfully Yours,

A handwritten signature in blue ink, appearing to read "DC", is written over the typed name and title of David Carmody.

David Carmody
Purchasing Manager

DC/sl

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 24754 EIS Technologies Inc 3067 Peachtree Ind Blvd Duluth, GA 30097
----------------------------	---

PO Date: 28-JUN-12 Buyer: Sharon Lea FOB: DESTINATION Terms: Immediate	Purchase Order Number 516074 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
---------------------------------	--

Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Requisition No.: 56837 Ordering Dept.: Information Services Buyer: Jonathan Woodard Phone No.: 423-643-6383 Items Being Purchased: Oracle Report Tool First year cost is \$164,000. Each year after is \$30,000 for maintenance. ATTACHMENTS: See contract This Shall Be A Twelve (12) Month Blanket Contract To Supply the Oracle Report Tool. The Contract Term May Be Renewed For An Additional four (4)Twelve (12) Month Term Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein. QUANTITIES ARE ESTIMATES ONLY THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THE CONTRACT. City of Chattanooga (COC) Terms and Conditions posted on Website http://www.chattanooga.gov/Gen_Serv/4060_StandardTermsandConditions.htm If you can't download call buyer for a copy.					

***** NOTICE *****

TERMS AND CONDITIONS set forth in our Bid or Quotation, see conditions attached or incorporated herein by reference become a part of this order. This Purchase Order valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 24754 EIS Technologies Inc 3067 Peachtree Ind Blvd Duluth, GA 30097
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PO Date: 28-JUN-12 Buyer: Sharon Lea FOB: DESTINATION Terms: Immediate	Purchase Order Number 516074 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
---------------------------------	--

Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Change Order #1					
..... Contract has been extended an additional twelve (12) months. The new contract performance date is August 9, 2014. Contract begin and end dates were changed from June 28, 2012 and June 27, 2013 due to the actual start date of this service began on August 10, 2012 and ending on August 9, 2013. This is per email from EIS Technologies, Inc. The start dates need to be consistant with the vendors for this service.					
	1st Renewal				

***** NOTICE *****

TERMS AND CONDITIONS set forth in our Bid or Quotation, see conditions attached or incorporated herein by reference become a part of this order. This Purchase Order valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 24754
	EIS Technologies Inc 3067 Peachtree Ind Blvd Duluth, GA 30097

PO Date: 28-JUN-12 Buyer: Sharon Lea FOB: DESTINATION Terms: Immediate	Purchase Order Number 516074 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	

I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402

Requestor		Requisition Number			Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	Report Tool	0.00	Each	\$ 1.0000	\$ 0.00
2	Annual Maintenance	0.00	Each	\$ 1.0000	\$ 0.00
3	Additional Modules	0.00	Each	\$ 1.0000	\$ 0.00

TOTAL: \$.00

***** NOTICE *****

TERMS AND CONDITIONS set forth in our Bid or Quotation, see conditions attached or incorporated herein by reference become a part of this order. This Purchase Order valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

DRAFT

June 14, 2012

**Mr. Mark Keil
Chief Information Officer
Information Services Department
Chattanooga, TN 37402**

**Subject: R36842– Oracle Reporting Tool – Information Services
Department Division of Mayor’s Office Organization – A00501**

Dear Mr. Keil:

Council approval is recommended to issue a blanket contract for the Oracle Reporting Tool for a twelve (12) month term with the option to renew for four (4) additional twelve (12) month terms.

The Request for Proposal was mailed to five (5) vendors as well as formally advertised. Proposals were received from four (4) vendors as shown below. Proposals are retained on file in the Purchasing Office for your review upon request.

Vendors

**EiS Technologies
Global Software Inc
Insight Software
MO’Mix Solutions**

The first year estimated annual expenditure for this contract is \$165,000 with \$30,000 each year after. I recommend awarding a blanket contract for the Oracle Reporting Tool to EiS Technologies as the best proposal meeting specifications for the City of Chattanooga.

Respectfully yours,

**Artie Prichard
Purchasing Agent**

AP/jw

Attachment

**City Council Building
Chattanooga, Tennessee
June 19, 2012
6:00 p.m.**

Chairman Ladd called the meeting of the Chattanooga Council to order with Councilmen Benson, Berz, Gilbert, McGary, Murphy, Rico, Robinson and Scott present. City Attorney Michael McMahan, Management Analyst/Auditor Randy Burns and Council Clerk Carol O'Neal were also present.

PLEDGE OF ALLEGIANCE/INVOCATION

Following the Pledge of Allegiance, Councilman McGary gave the invocation for the evening.

MINUTE APPROVAL

On motion of Councilman McGary, seconded by Councilman Murphy, the minutes of the previous meeting were approved as published and signed in open meeting.

SPECIAL PRESENTATION: PARKS AND RECREATION DEPARTMENT

Admin. Zehnder recognized the presence of Nathan Lewis, a senior at Southern Adventist University with a degree in Communications. He stated Mr. Lewis did a short video on Chattanooga's Parks and Recreation Department as part of a project noting that the video is helpful for all to see the excellent work by this young man and his tremendous future.

Following the video Nathan Lewis came forth and expressed appreciation to the Council for their time in viewing the video. He stated it was fun to do and (he) was very impressed with the many activities the Chattanooga Parks and Recreation Department offers. He stated it was really cool to see all the activities!

Chairman Ladd expressed thanks to Mr. Lewis for his time in making the video, noting that it is a fantastic video and interesting to watch!

PURCHASES (Continued)

INFORMATION SERVICES:

EIS TECHNOLOGIES (Best proposal meeting specifications) **R36842**

Blanket Contract for Oracle Reporting Tool

\$165,000.00 – Annual first year estimation

BOARD APPOINTMENT

On motion of Councilman Rico, seconded by Councilwoman Robinson, the following Board appointment was approved:

NORTH SHORE DESIGN REVIEW COMMITTEE:

- Re-appointment of **SID HUNTLEY** for a three year term expiring May 4, 2014.

POSTINGS TO WEB PAGE

City Attorney McMahan stated last week the Council asked that he work toward putting the Council agenda on the web page and reported that he met with Information Services and it is their broader plan to make this as near as practical a paperless process from the originating agency through to the City Council. He stated they have a plan in progress and hope to "roll it out" in about 30 days with the public works department as the first guinea pig to see how it works. He stated 30 days from how he would be back with a trial product.

Councilman McGary expressed appreciation to the City Attorney for his and others efforts to provide greater transparency to our citizens.

COMMITTEES

Councilman Murphy scheduled a meeting of the **Legal, Legislative and Public Safety Committee for Tuesday, June 26, 2012** immediately following the Agenda Session.



City of Chattanooga

Mayor Andy Berke

September 22, 2014

Chief Fred Fletcher
Administrator
Police Department
3410 Amnicola Highway
Chattanooga, TN 37406

**Subject: Requisition 102293 – Mobile License Plate Readers – Police Department–
Organization H10301**

Dear Chief Fletcher:

Council approval is recommended for the purchase of ten (10) Mobile License Plate Readers for the Police Department.

This proprietary purchase from 3M Company will be in the amount of \$190,885.00 in accordance with the specifications as shown on State Wide Contract 302. A written quotation is attached for your review and consideration.

TCA 6-56-304.6 allows for this purchase exempted from the usual advertising and bidding procedures.

Respectfully,

David Carmody

DC/bw
Attachments



City of Chattanooga
Purchasing Division
101 East 11th Street, Suite G13
Chattanooga, Tennessee 37402

September 24, 2014

Attn: Bree White

REF: Quote for quantity (10) 4-camera Mobile Law Enforcement Automated License Plate Recognition (ALPR) Systems for the Chattanooga Police Department.

Ms White,

Thank you for the opportunity to quote our Mobile Law Enforcement Automated License Plate Recognition Systems. On September 4, 2012, 3M Company completed its acquisition of the business of Federal Signal Technologies Group, including PIPS Technology. PIPS Technology has been the industry leader in Automated License Plate Recognition (ALPR) systems worldwide for over 20 years with over 35,000 cameras in operation in 33 countries.

3M is a global leader in providing traffic products, systems and services for transportation safety, traffic management, vehicle registration and commercial transportation markets for over 70 years, making PIPS Technology a natural fit to the 3M business. 3M is committed to provide the same level of quality that made PIPS Technology an industry leader. **The Tennessee State Contract pricing is reflected in this quote.**

The information below and attached is our response to your request:

HighLights to the 3M offering:

- o **Slate-810-LE-P** (TN# 1000124774) Police ALPR PAGIS units to include: Four (4) Slate Dual lens cameras with Infrared and color overview; all custom camera cabling; 3M ALPR processor-trunk mounted; GPS module; All required PAGIS and ALPR software installed on the processor for vehicle license database. Custom flat camera brackets for use on the vehicle of your choice.
- o **BOSS-Admin** "Back Office Server Software" installed on agency hardware one (1) software license per site is required. This is for 1 administrator and 2 concurrent user. This ALPR "back-end" analysis software package (**Back Office Server Software (BOSS)**). Based on **Microsoft's Sequel Server database software**. provides data-mining of "historic" license plate information obtained and stored from all deployed mobile (and fixed) systems from within your department which can be integrated with other PAGIS / BOSS users to share and data mine their historic plate information.
- o **BOSS-10** (TN # 1000126280) BOSS BLOCK 10 CONCURRENT USERS.
- o **BOSS-MAP** Advanced mapping utilizing Bing Maps. Provides enhanced mapping functionality including satellite imagery, bird's eye, and multiple view options.
- o **SRVC-MVI** (TN # 1000163115) Installation and Training
- o Warranty (1) year on LPR Hardware and Software.



The following pricing for One **(10)** Mobile "low profile" ALPR system, "hard" mounted and integrated into your existing MDT system in your patrol vehicles.

Item #	Part #	Description	Unit Price	Quantity	Total Price
1	Slate-810-LE- P	Mobile Law Enforcement Package – Four (4) Slate 810 nm cameras, SuperRex processor, camera cable/connector pkg, GPS module, PAGIS software and ALPR/OCR Engine, Client/Server architecture, Camera Bracket Mount Assembly.	\$ 16,830.00	10	\$168,300.00
2	SRVC-MVI	Field Engineering services for two days of installation and training - for mobile ALPR vehicles (Two days, Travel and living expenses included)	\$ 1,800.00	10	\$18,000.00
3	BOSS-Admin	Back Office System Software for PAGIS User Administration, Data Analysis and Database Management using MSDE, providing one administrator and two concurrent users.	\$ 895.00	1	\$895.00
4	BOSS Map	Advanced mapping utilizing the Microsoft Earth utility. Provides enhanced mapping functionality including imagery and multiple view options.	\$ 715.00	1	\$715.00
5	BOSS-10	Block of 10 Concurrent User Licenses (must have BOSS-ADMIN)	\$ 2,025.00	1	\$2,025.00
Subtotal:					\$ 189,935.00
\$95/system					Shipping: \$950.00
Total:					\$190,885.00

Quote Prepared By:

Larry Pope

Assumptions and Notes:

1. This quote is subject to the standard 3M terms, conditions, and warranties.
2. All shipments are FOB shipping point.
3. Tax NOT Included, if necessary.
4. Without Laptop/MDT -System requires touch-screen display or monitor.
5. Wireless/Aircard and agency infrastructure required for wireless connect.
6. Optional Hardware Maintenance Warranty Annual for 2nd - 4th year \$1,500/yr/4-cam unit. (Included)
7. Optional Software Maintenance cost for BOSS \$75/concurrent User/yr. (Included)
8. **No Annual User Fees.**
9. BOSS Server Hardware provided by Agency, unless noted.
10. This quotation is valid for 120 days, and may be rescinded at any time.

www.3M.com/tss

The world leader of automated license plate recognition technology - why trust anyone else?

- One-stop shop: design, manufacture, installation and support of cameras, processors, software, OCR engines, other services.
- Headquarters in Knoxville, TN with sales/support offices in California, Texas, New Jersey, and the United Kingdom.
- Experience in Law Enforcement, Security, Access Control, Parking, Tolling, and Intelligent Transportation
 - Performance related patents including Platefinder and TripleFlash.
 - Recipient of numerous innovation and technology awards.
 - Over 35,000 cameras deployed worldwide.



Scope of Work:

Our quote ***does include*** the cost of installation and training on the system / software. After installation, you, or the appropriate personnel will receive training on both PAGIS and BOSS by a 3M representative.

Our quote ***does include*** the cost for our Back Office Server Software (BOSS) that can be installed on your existing PC or Laptop Computer. During the installation and training, our engineer will install one copy of this software application that is used for mining of all data collected by each mobile LPR system. The initial cost of installing BOSS for your office can be utilized for all future 3M mobile installations within your organization. It can also integrate with other Law Enforcement agencies utilizing BOSS, Fixed/Mobile ALPR sites, or with commercial purchasers of our ALPR systems to provide a comprehensive database of vehicle movement where 3M systems have been deployed.

This software has a 10GB storage limit. If your agency has a full license of Microsoft Sequel Server Software, 3M recommends a Full License of SQL. BOSS will not have any storage limit.

This Hardware and Software is compatible with all 3M/PIPS ALPR equipment located in TN agencies, and has been priced utilizing the TN State contract pricing for 3M ALPR.

It will be necessary to complete a Customer Survey form designed to provide necessary pre-shipment information, such as vehicles, lightbars, camera lensing, etc, which will be discussed with the CPD.

All 3M equipment hardware and software is covered by a one-year parts and labor warranty. These agreements supply you with upgrades and improvements to our Optical Character Resolution (OCR) engine for enhanced plate detection capabilities and software upgrades for BOSS and PAGIS in addition to all hardware sold by 3M. (cameras, processor, cables, connectors and/or touch screen monitor).

Optional offerings include Mounting, Fixed camera deployment, and Services.

Please contact me with any questions.

Regards,

Larry Pope
Regional Sales Manager





City of Chattanooga

Mayor Andy Berke

September 22, 2014

Mr. Lee Norris, Administrator
Public Works Department
Development Resource Center
1250 Market Street – Suite 2100
Chattanooga, TN 37402

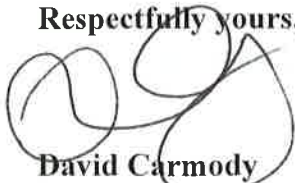
Subject: 511823 – Blanket Contract Renewal: Vapor Phase Odor Neutralizing Services – Waste Resources Division - Public Works Department

Dear Mr. Norris:

Council approval is recommended to renew the blanket contract for Vapor Phase Odor Neutralizing Services for the Waste Resources Division of the Public Works Department. This blanket contract with BioTriad Environmental LLC started in October 2011 and to date has provided \$72,000 of odor neutralizing services for Waste Resources. Annual usage of this blanket contract is expected to remain approximately \$25,000 per year.

I recommend renewing this blanket contract with BioTriad Environmental LLC for a one (1) year term through October 2015. There is an option for one (1) additional one (1) year contract renewal beyond 2015.

Respectfully yours,



David Carmody
Purchasing Agent

DC/gh



City of Chattanooga

Mayor Andy Berke

September 24, 2014

Mr. David Carmody
Deputy Chief Operating Officer
General Services Department
101 East 11th Street
Chattanooga, TN 37402

Subject: R102560– Shredding Services – City Wide – Purchasing Department

Dear Mr. Carmody:

Council approval is recommended to issue a blanket contract for Shredding Services for three (3) years ending September 30, 2017 utilizing the State of Tennessee contract number SWC121-43512 with the option for two (2) additional twelve (12) month terms for an estimated annual amount of \$20,000.00 each year, totaling \$60,000. A copy of the State contract is attached.

I recommend approval of this blanket contract to Shred-It USA Inc. based on the lowest bid meeting the specifications for the City of Chattanooga.

Respectfully yours,

A handwritten signature in blue ink, appearing to read "DC", is written over a circular stamp or watermark.

David Carmody
Purchasing Manager

DC/mlm

Attachments



STATE OF TENNESSEE, DEPARTMENT OF GENERAL SERVICES
CENTRAL PROCUREMENT OFFICE

Statewide Multi-Year Contract Issued to:

Shred-It USA Inc
5480 Cloverleaf Pkwy Ste 7
Cleveland, OH 44125-4804
Vendor ID: 0000067522

Contract Number: 0000000000000000000043512

Title: SWC121 Shredding Services

Start Date: October 01, 2014
End Date: September 30, 2017

Is this contract available to local government agencies in addition to State agencies?: Yes

Purchases by Local Government and Authorized Non-Profit Agencies (SWC) - T500
Authorized Users: Local Governments, Private Non-Profit Institutions of Higher Education and Eligible Non-Profit Agencies

The purpose of this Invitation to Bid/Sourcing Event is to establish a source or sources of supply for all state agencies, local governmental units within the geographic limits of the State of Tennessee, any private nonprofit institution of higher education chartered in Tennessee, and any corporation which is exempted from taxation under 26 U.S.C. Section 501(c) (3) as amended and which contracts with the Department of Mental Health and Mental Retardation to provide services to the public (T.C.A. 33-2-401 et seq.). The resulting contract will be open to these governments unless a letter is attached to your bid, addressed to the Chief Procurement Officer, requesting exemption to this allowance.

Purchases by local governmental units, private institutions of higher education, and authorized corporations are encouraged but are optional with those agencies, private institutions of higher education, and corporations.

Contract Contact Information:

State of Tennessee
Department of General Services, Central Procurement Office
Contract Administrator: Brandon Silby
3rd Floor, William R Snodgrass, Tennessee Tower
312 Rosa L. Parks Avenue
Nashville, TN 37243-1102
Phone: 615-532-2440
Fax: 615-741-0684

Line Information

Line 1

Item ID: 1000166665
Shredding Service, Mobile, 32 Gallon Bin
Unit of Measure: EA
Vendor Item/Part #: SS-M-32
Manufacturer Item #:
Unit Price: \$ 6.78

Line 2

Item ID: 1000166666
Shredding Service, Mobile, 64 Gallon Bin
Unit of Measure: EA
Vendor Item/Part #: SS-M-64
Manufacturer Item #:
Unit Price: \$ 13.58

Line 3

Item ID: 1000166667
Shredding Service, Mobile, 95 Gallon Bin
Unit of Measure: EA
Vendor Item/Part #: SS-M-95
Manufacturer Item #:
Unit Price: \$ 16.48

Line 4

Item ID: 1000166668
Shredding Service, Plant-Based, 32 Gallon Bin
Unit of Measure: EA
Vendor Item/Part #: SS-PB-32
Manufacturer Item #:
Unit Price: \$ 5.34

Line 5

Item ID: 1000166669
Shredding Service, Plant-Based, 64 Gallon Bin
Unit of Measure: EA
Vendor Item/Part #: SS-PB-64
Manufacturer Item #:
Unit Price: \$ 10.92

Line 6

Item ID: 1000166670
Shredding Service, Plant-Based, 95 Gallon Bin
Unit of Measure: EA
Vendor Item/Part #: SS-PB-95
Manufacturer Item #:
Unit Price: \$ 13.10

APPROVED: Michael J. Perry ^{JSP} BY: B. Sill 9.5.14
CHIEF PROCUREMENT OFFICER PURCHASING AGENT DATE



Specifications

Event Number: 32101-8202
SWC121 Shredding Services

Scope of Service:

The State of Tennessee (State) is seeking to establish a contract for secured shredding services for State agencies, local governmental units within the geographic limits of the State of Tennessee, any private nonprofit institution of higher education chartered in Tennessee, and any corporation which is exempted from taxation under 26 U.S.C. Section 501(c) (3) as amended and which contracts with the Department of Mental Health and Substance Abuse Services to provide services to the public (T.C.A. § 33-2-401 et seq.). The resulting contract will be open to the aforementioned entities unless a letter is attached to your bid, requesting exemption to this allowance. Contractor(s) agree to extend services under this contract to all authorized contract users at the same price and under the same terms and conditions offered in this bid.

This contract will provide for shredding services of Paper or Printed Media, to ensure compliance with state and federal privacy laws and serve to mitigate risk to user agencies across the State by providing a program focused on safeguarding confidential information from being accessed and used for fraudulent purposes.

A. Definitions

Agency – State Agency; does not include local governments or other entities.

As Needed Shredding Service – The collection and shredding (Mobile or Plant-Based) of contents from bins on a non-scheduled or situation arises basis.

Contract Administrator – Main point of contact for contract at Central Procurement Office.

End User – Using Agency, local government, or other entity of statewide contract.

Mobile Shredding – Secure destruction activities carried out using mobile commercial-grade destruction equipment that destroys Paper and Printed Media within an enclosed and securable vehicle (truck or trailer) at the End User's site.

Paper or Printed Media – Information printed on paper or other material that can be read by the naked eye without the assistance of a special device, such as documents, ID badges, credit/debit cards and photos.

Plant-Based Shredding – Secure destruction activities carried out using fixed-location commercial-grade destruction equipment that conducts the entire process, including the staging, destruction, baling and storage of destroyed materials, within a secure building environment.

Scheduled Shredding Service - The collection and shredding (Mobile or Plant-Based) of contents from bins on a regularly scheduled basis that is mutually agreed upon by Contractor and End User, e.g. once a week, twice a month, etc.

B. Contractor Responsibility

- 1) Contractor shall securely shred Paper or Printed Media (Note: hard drives, uniforms, and flags are not included in this contract).
- 2) Contractor shall perform shredding services for the State on an As Needed or Scheduled Shredding Service basis, as mutually agreed upon between the Contractor and End User.
- 3) Contractor shall be an AAA-certified member in good standing with the National Association for Information Destruction (NAID). Contractor agrees to maintain NAID certification throughout entirety of this contract at no additional charge to the State. Contractor shall immediately notify Contract Administrator if Contractor fails to maintain NAID certification. Contractor and all approved subcontractor(s) shall supply the State with copy of NAID certification when requested at no additional charge to the State.
- 4) All shredding facilities used during the performance of this contract shall be NAID certified.
- 5) All vehicles used for transfer or destruction of Paper or Printed Media (whether intact or destroyed) will have lockable cabs and lockable, fully enclosed boxes. These vehicle cabs and boxes must be locked during transport and when unattended by employee(s).
- 6) Contractor and its employees and all subcontractors shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses at no additional charge to the State.
- 7) Contractor must ensure all shredded material is recycled and not used for packing material or animal bedding.
- 8) The Contractor shall coordinate and work in good faith with each End User to determine the number and size of bins required to meet End User needs. The quantity or location of bins may change per End User at any time per request of End User; Contractor shall coordinate with End Users as to quantities needed per location. Neither the State, nor the Contractor, will assign minimum or maximum quantities of bins to any Agency utilizing this contract.
- 9) Contractor acknowledges that they will be handling confidential information and must agree to maintain the confidentiality of the information. All records are to be disposed of in a confidential manner. Removal of records to the municipal dump is not permitted. The vendor must:
 - a. Ensure no violation of any state, federal or local law, including HIPAA guidelines;
 - b. Ensure that there are appropriate safeguards to prevent use or disclosure of the information;
 - c. Immediately inform the affected Agency and the Contract Administrator of any use or disclosure of information; and
 - d. Ensure that all subcontractor and third-party entity (i.e. paper mills, trucking companies, etc.) employees are aware and prohibited from disclosing confidential information.

C. Bin Specifications

- 1) Contractor must have the ability to supply three (3) different-sized locking bins to accommodate paper/records collection at End User locations. The three sizes must fall within one of each of the following inclusive ranges: 28-32, 60-70 and 90-100 gallons. Respondents are allowed to bid additional bin sizes, but one bin from each of the three inclusive ranges above are the minimum requirements. Additional bin sizes may be added to the contract based on what is in the best interest of the State at the time of contract award.
- 2) All bins shall be provided free of charge to the End User with no rental or delivery/pickup fees.
- 3) The 28-32 gallon bin shall meet Joint Commission Standards (JCAHO) and have a maximum capacity of 32 gallons.
- 4) Contractor shall maintain all bins in operable condition, replacing locks, lids, handles, etcetera as needed. Contractor shall replace and repair damaged bins at no additional charge to the End User;

the End User determines if bin needs to be replaced. If damage occurs due to willful State employee neglect, the Agency will pay for any repair costs up to the fair market value of the bin before the loss. If willful State employee neglect results in bin being rendered unusable, than the Agency will pay the fair market value of the bin before the loss.

- 5) Contractor shall clearly mark bins for their intended use with a list of items that may or may not be placed in bins.
- 6) End Users shall not place in bins any material that is highly flammable, may attract vermin or insects, or is otherwise dangerous or unsafe to store or handle, or any material that is regulated by federal or state law or regulation relating to the environment or hazardous materials.
- 7) The Contractor shall retain ownership of the bins. The Contractor shall agree that the State shall not be responsible for any liability incurred by the Contractor or the Contractor's employees arising out of the possession, use, maintenance, delivery, return, or collection from the bins provided by the Contractor.

D. Delivery/Retrieval of bins

- 1) The Contractor shall deliver all bins and have them available for Agency use within five (5) business days of request/purchase order, unless otherwise specified and agreed upon by Agency.
- 2) Delivery and retrieval shall be made during normal business hours only, 8:00 AM to 4:30 PM Monday through Friday except for State holidays, unless prior approval for other times has been obtained from the Agency in writing.
- 3) Contractor shall deliver bins on the dates and times agreed upon by the Agency and Contractor; the State withholds the right to refuse any unscheduled deliveries or pickups without charge or penalty.
- 4) Contractor will be responsible for delivery, set-up and all transportation costs.
- 5) Contractors and subcontractors are required to sign-in and sign-out at all State facilities. Security provisions for all state facilities must be strictly observed.

E. Servicing of bins

- 1) Shredding may be done 8:00 AM to 4:30 PM Monday through Friday, except for State holidays. Shredding outside of these hours shall have prior written approval from Agency.
- 2) All materials shall be destroyed to the applicable NAID specifications. All Paper or Printed Media will be destroyed according to the dimensions outlined in NAID specifications:

Continuous Shred:

Maximum Width: 5/8 inch

Maximum Length: Indefinite

Cross Cut or Pierce and Tear:

Maximum Width: 3/4 inch

Maximum Length: 2.5 inches

Pulverized (Equipment with Screens):

Maximum Screen Size: 2 inch diameter holes

Note: The above listed specifications are the current dimensions for document destruction used in the NAID Certification Program. If at any point these specifications are updated by NAID it is the Contractor's responsibility to abide by the new specifications and notify Contract Administrator immediately. Any adjustment or modification to the above listed specifications to meet NAID requirements will not require an amendment.

- 3) Shredded material's maximum width of the shortest dimension to be 1 inch and maximum longest dimension to be 2 inches.
- 4) Contractor to provide "Certificate of Destruction" at the end of each service to agency representative.

- 5) Scheduled Service:
 - a. Contractor shall coordinate with End Users to schedule service recurring times and dates.
 - b. The End User will request a Schedule Shredding Service depending on the anticipated need of the End User. The bin size(s) and schedule may be adjusted at any time by the End User to better complement the End User's requirements.
 - c. Contractor agrees to notify End User within two (2) hours of knowledge if it will not be able to fulfill a Scheduled Shredding Service appointment. Contractor agrees to complete service within twenty-four (24) hours of missed appointment, unless otherwise specified and agreed upon in writing by End User.
 - d. If a scheduled service is on a state holiday, the Contractor shall fulfill the Scheduled Shredding Service the next business day, unless otherwise specified and agreed upon in writing by End User.
- 6) As Needed Shredding Service:
 - a. Occasionally, End Users may have an unexpected shredding service need; in these situations the Contractor shall complete service request within two (2) business days upon notification or purchase order from End User, unless otherwise specified and agreed upon in writing by End User.
- 7) Contractor agrees that the End User, at any time throughout the contract, can accompany the Contractor during any collection, hauling, weighing, or destruction process being conducted by the Contractor for mobile destruction. Contractor shall not restrict or in any way limit the End User's right or ability to oversee any services provided by the Contractor.
- 8) For Mobile Shredding Services, the Contractor shall clean up the immediate document destruction area and ensure that all loose materials are collected and removed each time document destruction services are performed.
- 9) Agencies reserve the right to decide which shredding service is best for them and which service maintains the required level of security for sensitive documents.

F. *Subcontracting*

- 1) Subcontractors shall be AAA-certified members in good standing with the National Association for Information Destruction (NAID).
- 2) Prior to using a subcontractor, the Contractor is required to obtain written authorization from the Department of General Services, Central Procurement Office. The Contractor will need to send a letter or email to the state Contract Administrator requesting permission to subcontract. The letter or email shall include the following information:
 - a. The subcontractor(s) name, address, contact person(s), email(s) and telephone number(s);
 - b. A brief description of the work to be performed;
 - c. An estimated dollar amount to be given to the subcontractor for the job or annually; and
 - d. State whether the request is for a one-time job or continued service.
- 3) Subcontractor personnel are required to sign-in and sign-out and meet the same requirements as the Contractor's personnel.
- 4) The Contractor cannot charge any higher rates than the contract rate even though their subcontractor may be charging a higher rate to the Contractor.
- 5) The Contractor is responsible for paying their subcontractors.

G. *Reports*

Contractor agrees to supply environmental reports as requested from the State at no additional charge. Environmental reports can include, but not limited to, estimated number of tons of shredded material, how much carbon dioxide was saved by recycling this material instead of land filling, etc. These reports can be submitted on an as needed basis or with the quarterly reports required in the Terms & Conditions. Contractor agrees that at any time the State may request additional reports such as

number of pickup locations by city, number of bins, etc. at no additional charge to the State within forty-five (45) days.

H. Visits to All State Facilities

All Contractor personnel, including subcontractors, must be uniformed or have visible identification at all times. Contract personnel shall be required to provide photographic identification for inspection upon entering all state facilities.

The Contractor is advised that for all state facilities, the Contractor and their employees shall strictly abide by all state policies and procedures at all times. All state facilities are non-smoking; the Contractor, their employees and subcontractor personnel must adhere to this requirement. Deviations from these policies by the Contractor, their employees or subcontractor personnel will not be tolerated and will be considered grounds for contract cancellation.

I. Security Requirements for Correctional Facilities

The Contractor is advised that some state locations are correctional institutions and require all Contractor personnel to strictly abide by all Tennessee Department of Correction policies and procedures at all times. Deviations from these policies by the Contractor or the Contractor's employees will not be tolerated and will be considered grounds for immediate contract cancellation. For example, Contractor's employees and vehicles are subject, but not limited, to the following:

TDOC policy 506.06: all persons and property are subject to search. Drugs, alcohol, firearms, ammunition, explosives and weapons are prohibited. Violators will be prosecuted.

TDOC policy 206.02: restricts and may prohibit the usage of cellular telephones at any Correctional facility. Use of cellular telephones while on state property must have the prior approval of the Warden. The Warden's decision will be based on the Contractor's need to perform his/her job responsibility. Contractors have no guarantee that approval will be granted.

J. Pricing Structure

- 1) All pricing includes all associated cost for the items; no additional or hidden fees are allowed.
- 2) Pricing shall be provided for Mobile and Plant-Based shredding in bins mentioned in section C.1 for Paper or Printed Media on a per bin occurrence.

K. Transition

After contract award, the Contractor shall work with the Agency and any other organizations designated by the Agency to ensure an orderly transition of services and responsibilities under the contract and to ensure the continuity of those services required by the Agency. The Contractor understands and agrees that each Agency has different needs and can set up their own schedules, billing location(s), and contact information for each location. The Contractor will assist the agencies by providing a contact(s) for each service location/area for areas of billing, servicing, and disputes.